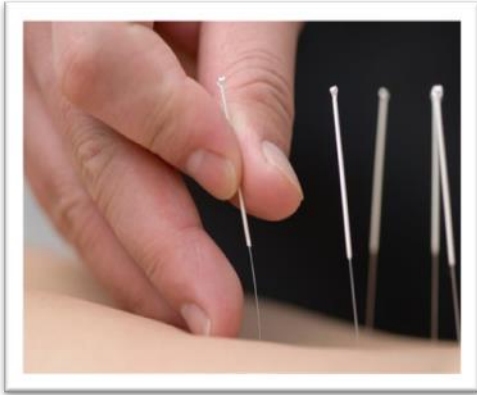




Chicago College of Oriental Medicine



Student Catalog 2023-2024

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Table of Contents

<i>Mission</i>	6
<i>Statement of Purpose</i>	6
<i>Philosophy</i>	6
<i>Vision</i>	6
<i>Institutional Goals</i>	6
<i>Program Goals</i>	7
<i>Educational Objectives</i>	8
<i>Core Values</i>	8
<i>Message from the Founder</i>	9
<i>The Reason for Founding the Institution</i>	10
<i>Legal Control</i>	10
<i>The Chicago College of Oriental Medicine Board of Governors</i>	10
<i>Location and Facility</i>	11
<i>Accreditation/Approvals</i>	11
<i>Affirmative Action and Title IX</i>	12
<i>Family Educational Rights and Privacy Act of 1974</i>	12
<i>Academic Freedom Policy</i>	14
<i>Academic Calendar</i>	15
<i>Admissions Information</i>	18
Admission to the College	18
Entrance Expectations	20
Transfer Students and Transfer Policy	20
Responsibility of Applicant	21
Illinois Immunization Requirement	21
Application Procedure and Selection of Candidates	21
<i>Students with Disabilities</i>	22
<i>Tuition Deposit and Payment Policy</i>	22
<i>CCOM's Refund Policy</i>	23
<i>Student Life</i>	25
Orientation.....	25

Rules and regulations for Student Conduct.....	25
Zero-Tolerance Policy	25
Academic Dishonesty Policy	25
Copyright Policy	26
The Public Domain and Other "Free" Works.....	26
Personal Computer Requirement.....	27
Leave of Absence Policy	27
Grievance Policy	27
<i>Student Services</i>	<i>28</i>
Tutoring Services.....	28
Academic Advising.....	28
Student Counseling	28
Career Services	28
<i>Academic Policies.....</i>	<i>28</i>
Semester Credits	28
Grading.....	29
Revised Grading Scale (Effective January 1, 2023)	29
Academic Honors.....	30
Academic Standing	31
Attendance Policy	31
Satisfactory Academic Progress	31
Time limits for completion of programs	31
Residency requirements	31
Language requirements	32
Research requirements (thesis, dissertation, research project).....	32
Practicum, clinical, or field experience requirements	33
Qualifying or comprehensive examination requirements	33
Minimum grade point average required for advancement and graduation.	33
Requirements for Graduation	33
<i>Programs of Study.....</i>	<i>34</i>
Program Learning Outcomes.....	34
Chicago College Of Oriental Medicine Curriculum	35

Schedules of Program of Acupuncture Course Offering by Academic Term.....	48
Schedules of Program of Acupuncture and Chinese Herbal Medicine Course Offering by Academic Term	52
<i>State Licensing Examinations</i>.....	57
<i>Personnel Directory</i>.....	59
Administrative Leadership.....	59
Academic Leadership.....	59
Faculty.....	59
Professional / Support Staff.....	60
<i>Map and Directions</i>.....	60
<i>Directions</i>.....	61



CHICAGO COLLEGE OF ORIENTAL MEDICINE

Mission Statement

The Chicago College of Oriental Medicine is established to trailblaze new ways to educate, train and graduate our traditional healthcare professionals. Our curriculum and clinical experience are uniquely designed to promote the philosophy of medical pluralism, fostering cooperation between TCM and other medical models, and preserving the integrity of each through multidisciplinary education and open communication.

Statement of Purpose

The purpose of the Chicago College of Oriental Medicine is to instill into its students and equip them with the knowledge and skills necessary to become component practitioners of acupuncture and Oriental Medicine with the ability to participate as independent health care providers in a variety of settings. This will be done through classroom instructions, clinical practices, research and specialization opportunities.

Approved by the Board of Governors: October 3, 2023
Approved by the Strategic Planning Committee: November 10, 2023
Approved by the Faculty and Staff: November 3, 2023
Approved by the Students: October 25, 2023

Mission

The Chicago College of Oriental Medicine is established to trailblaze new ways to educate, train and graduate our traditional healthcare professionals. Our curriculum and clinical experience are uniquely designed to promote the philosophy of medical pluralism, fostering cooperation between TCM and other medical models, and preserving the integrity of each through multidisciplinary education and open communication.

Statement of Purpose

The purpose of the Chicago College of Oriental Medicine is to instill into its students and equip them with the knowledge and skills necessary to become competent practitioners of acupuncture and Oriental Medicine with the ability to participate as independent health care providers in a variety of settings. This will be done through classroom instructions, clinical practices, research and specialization opportunities.

Philosophy

The philosophy of CCOM is to unify the educational forces between the medical traditions of the East and the West. CCOM strives to help students understand the culture from where Acupuncture and Oriental Medicine originated. Acupuncture and Oriental Medicine must also be studied, learned, and practiced in a way that blends it into modern Western approaches to healthcare. CCOM transforms students into healers who treat the whole person as an energetic system and promotes well-being that establishes balance and harmony in a person's body, mind, and spirit.

Vision

To be meaningful, medicine must be relevant. To do this, the medicine must be inclusive, while facing the health challenges that face everyone. CCOM's vision statement is predicated on the premise that medicine is a universal right that should embrace Diversity, Equity, and Inclusion. Given that tenet, CCOM aspires to address healthcare inequity by providing natural, fast, effective, safe, and affordable medicine for all patients. To do this, the medicine must answer where the profession is going and where does it need to go, and then train students to meet the future challenge. That challenge lies in advancing the practice of hospital-based and research-based training for the students CCOM trains and by delivering the education to those already practicing.

Institutional Goals

To realize the Chicago College of Oriental Medicine's mission and vision, our administration and faculty have established the following institutional goals:

- Recruit students that possess the skill sets, maturity, and personal commitment to become competent and caring practitioners.
- Structure a portion of the curricular framework anchored on scientific research of the evidence-based practice in Acupuncture and Oriental Medicine.
- Educate students to conduct clinical research and to keep up with the scientific literature in the profession.

- Provide a supportive educational environment that nurtures students' personal and professional growth.
- Develop clinical training sites in diverse environments that promote deep learning and develop the real-world experience in clinical applications of Acupuncture and Oriental Medicine.
- Maintain the highest levels of effective and compassionate healthcare services for patients in the school's clinics.
- Graduate exceptional health care practitioners who serve their respective communities with the ability to practice as independent health care practitioner in a variety of settings.
- Expand the scope, definition, and treatment of health & wellness options.
- Improve the well-being of the Chicagoland communities through CCOM's outreach programs.
- Foster an atmosphere that encourages cross-cultural cooperation by creating opportunities for open dialogue with other members of the healthcare community in metropolitan Chicago.

Program Goals

Graduates of the Masters of Acupuncture program at Chicago College of Oriental Medicine will:

- Accurately formulate comprehensive treatment plans based on differential diagnoses utilizing acupuncture.
- Be technically competent in applying adjunctive therapies including tui na, moxibustion, cupping, auricular therapy, and diet and lifestyle principles.
- Be knowledgeable and have a fundamental understanding of the body from the biomedical perspective and identify conditions requiring referral to other healthcare providers when necessary.
- Communicate professionally and knowledgeably with their patients, other healthcare providers and their community about the efficacy, safety and principles of acupuncture and Chinese medicine.
- Understand the ethical and legal requirements of the acupuncture and Chinese Medicine profession and enter the profession with the knowledge and skills necessary to provide compassionate, ethical, and professional services to their communities.
- Be assets to the larger community of Chinese medicine practitioners, supporting state, national and international organizations that promote the practice and education of Chinese Medicine.

Graduates of the Masters of Acupuncture and Chinese Herbal Medicine program at Chicago College of Oriental Medicine in addition to the above will

- Accurately formulate comprehensive treatment plans based on differential diagnoses utilizing Chinese herbal medicines.
- Be trained in the clinical skills required to apply herbal knowledge safely and effectively to the treatment of illness and the maintenance of health of their patients.
- Be provided with a foundation in basic biosciences and a fundamental understanding of clinical biomedicine in patient care.
- Be able to communicate professionally and knowledgeably with their patients, other healthcare providers and their community about the efficacy, safety, and principles of Chinese herbal medicines.

Approved by the Board of Governors: October 3, 2023

Approved by the Strategic Planning Committee: November 10, 2023

Approved by the Faculty and Staff: November 3, 2023

Approved by the students: October 25, 2023

Educational Objectives

In addition to meeting the college's goals as outlined above, CCOM graduates will also be able to:

- Demonstrate a solid understanding of the philosophy, theories, and systems of Acupuncture and Chinese Herbal Medicine.
- Demonstrate a fundamental understanding of Western medical science and incorporate those principles into patient care.
- Demonstrate the ability to perform clinical research including accessing healthcare information, utilizing general medical resources, analyzing, and interpreting scientific data, and critically appraising medical literature.
- Effectively combine the skills and knowledge of the two medical approaches in the clinical setting.
- Meet all the requirements for licensure and practices in Illinois and the National Commission for Certification of Acupuncture and Oriental Medicine (NCCAOM) and pass the State and national board certification examinations.

Core Values

- Compassion and Service
- Harmony and Balance
- Flexibility and Openness
- Diversity and Inclusiveness
- Excellence and Integrity
- Integration and Innovation
- Accountability and Transparency

Message from the Founder

Thank you for choosing the Chicago College of Oriental Medicine. We appreciate your interest and consider it a privilege to participate in fulfilling your educational goals.

CCOM offers science-based graduate education through the Masters of Acupuncture and the Masters of Acupuncture and Chinese Herbal Medicine programs. The academic programs are backed by dedicated faculty, a resourceful learning network, and a strong academic support system. Specifically, CCOM is dedicated to the integration of proven traditional methods with Western medicine practices. CCOM provides students with the knowledge, skills, and attitudes learned from the ancient wisdom that has developed over 4,000 years and makes them relevant to the healthcare environment in the 21st-century.

Acupuncture and Oriental Medicine has been my life for over 30 years. It brings me great joy to practice this time-honored profession. My dream, through CCOM, is to introduce you to the satisfaction of this holistic learning experience, which realizes your professional career along with achieving your personal growth.

We invite you to visit our beautiful campus in Chicago downtown for an individual info session. You will have the opportunity to evaluate the programs first-hand. Meanwhile, visit our website at www.ccom.org to explore what CCOM has to offer.

If, at any time, you have questions or concerns, please contact us. It is imperative that we build a culture of continual improvement. Your input, therefore, is critical to CCOM's growth. Being here says that you care about others and are willing to heal the hurting. Together we can make you better. I am honored that you are with us and I wish you all the best.

Sincerely,
Dr. Yong Gao Wang,
Founder

The Reason for Founding the Institution

The Chicago College of Oriental Medicine was founded by Dr. Yong Gao Wang. This college was his response to the limited exposure in the Midwest to the centuries old practice of Oriental Medicine and its contemporary applications. Both the East and West coasts have experienced an increased trust and demand for this alternative medicine approach to support holistic health & promote healing. Both areas of the country have responded with the growth of several Eastern Medicine Colleges while Chicago currently has only two. As CCOM's Chancellor and Founder, Dr. Wang has experienced the positive effect of Eastern medicine, firsthand. He was both a student and a physician in China. Dr. Wang is currently a practicing acupuncturist in Chicago. He felt compelled to expand Eastern Medicine as an alternative practice option to support wellness as a compliment to western health care delivery. The vehicle needed was trained practitioners. The Chicago College of Oriental Medicine (CCOM) was then founded. Dr. Wang began developing the appropriate partnerships and an organizational structure needed for both acupuncture and oriental medicine degree-granting programs. He began constructing a solid educational system that would promote wellness through the practice of clinical diagnosis, acupuncture and other forms of alternative therapy.

Legal Control

The Chicago College of Oriental Medicine is incorporated as CCOM 2 LLC an Illinois for-profit corporation.

The Chicago College of Oriental Medicine Board of Governors

The names of the members of the governing board for The Chicago College of Oriental Medicine are as follows:

- Cameron Mummery, Board Chair (Public Member) Senior Account Manager at NFP
- David Riggle, Vice-Chair (Public Member) Attorney, Riggle & Craven
- Lillian McClain, Board Secretary (Public Member) Director of Operations, Pure ART Education

Board Members

- Beier Zhang (Public Member) Senior Associate, PricewaterhouseCoopers, LLC
- Francis (Frank) Yurasek (Public Member) Director of Acupuncture at Stroger Hospital
- Janice Parker (Private Member) President/CEO, Taylor Business Institute
- John Jenkins (Public Member) Retired college president, V.P marketing and sales Professional counselor
- Long Huynh (Private Member), Vice President of Clinical Operations for the Chicago College of Oriental Medicine
- Malik Iqbal, (Public Member) Director/Dean of Education at Fortis College
- Ryan Davenport (Public Member) Doctor of Acupuncture and Chinese medicine, Edward Elmhurst Healthcare
- Yili Guo (Private Member) Vice President of Operations for the Chicago College of Oriental Medicine

Location and Facility

The College is located in the historic Chicago Loop. The “Loop” is a major hub of business activity in Chicago encompassing the financial and theater districts and parks. At the cross section of business, commerce, and great shopping, one block East, the school opens to Chicago’s “Magnificent Mile” South to the world-renowned Art Institute, the famous Grant and Millennium Park and West to the Harold Washington Library, the Chicago Stock Exchange, City Hall, and other major municipal buildings. The campus is in a college corridor with Harold Washington Community College across the street and several other colleges nearby. The campus is easily accessible by all major forms of public transportation and has reasonable parking accommodations across the street and next door. The convenience factor of commuter trains and buses, which bring students within a block or two of the college, is critical for a student population that depends primarily on public transportation. Reasonable eating and retail establishments are within walking distance.

The Chicago College of Oriental Medicine is located on the 19th floor, suite 1919 of the 180 N. Michigan Office Building. The college shares library and lounge facilities with Taylor Business Institute which is located in the lower level at 29 E Madison St. Chicago, IL 60602.

Accreditation/Approvals

Chicago College of Oriental Medicine and its following programs are accredited by the Accreditation Commission for Acupuncture and Herbal Medicine (ACAHM):

- (1) Master of Acupuncture
- (2) Master of Acupuncture with a Chinese herbal medicine specialization

Temporary federal flexibilities with respect to institutional eligibility for distance education related to the COVID-19 national emergency expired on 7 October 2023. The programs listed above are not accredited by ACAHM to offer courses via distance education beyond 7 October 2023.

Accreditation status and notes may be viewed on the <https://acahm.org/directory-menu/directory/>

ACAHM is recognized by the United States Department of Education as the specialized accreditation agency for institutions/programs preparing acupuncture and Oriental medicine practitioners. ACAHM is located at 8941 Aztec Drive, Eden Prairie, Minnesota 55347; phone 952/212-2434; fax 952/657-7068; <https://acahm.org/>

The Chicago College of Oriental Medicine (CCOM) has been granted authorization by the Illinois Board of Higher Education (IBHE) to grant the “Master of Science in Acupuncture” and the “Master of Science in Acupuncture and Chinese Herbal Medicine”.

Questions about the college’s approval and/or licensure status may be directed to the following agencies:

Illinois Board of Higher Education
1 N. Old State Capitol Plaza #333
Springfield, IL 62701

Affirmative Action and Title IX

Although the Chicago College of Oriental Medicine is not currently eligible to participate in federal financial assistance programs, CCOM does observe Title IX of the Education Amendments of 1972 and Title VI of the Civil Rights Act of 1964 prohibiting institutions that participate in federal financial assistance programs from discriminating on the basis of race, color, religion, sex, national origin, sexual orientation, disability, veteran status, age, or any other basis which is protected by federal law. The Chicago College of Oriental Medicine is subject to and complies fully with these requirements. In hiring and promotion, CCOM gives consideration only to those characteristics constituting bona fide occupational requirements for the educational programs or activities that it operates. All complaints should be referred in writing to the Title IX Coordinator.

Family Educational Rights and Privacy Act of 1974

Under federal law, students have certain rights with respect to examination of their educational records. The Family Educational Rights and Privacy Act of 1974 (FERPA) requires colleges to inform students of rights guaranteed under this Act.

General Provisions

FERPA protects from disclosure to any third-party certain records containing personally identifiable information about an individual student. FERPA also grants students the right to examine certain files, records, or documents maintained by the college that contain such information. Colleges must permit students to examine their “educational records” within 45 days after submission of a written request and provide copies of such records upon payment by the student of the cost of reproduction.

CCOM students may request that the college amend their educational records on the grounds that these records are inaccurate, misleading, or in violation of the student’s right to privacy. In the event that the college does not comply with a student’s request after the student has complied with the Chicago College of Oriental Medicine’s complaint procedures, the student is entitled to a full hearing. Requests for such a hearing should be directed in writing to the Office of the President.

Notification of Rights under FERPA for Post-secondary Institutions

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

- 1) The right to inspect and review the student's education records within 45 days of the day The Chicago College of Oriental Medicine receives a request for access.
A student should submit to the registrar, dean of academic affairs, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. An official from CCOM will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
- 2) The right to request the amendment of the student’s education records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

A student who wishes to ask the Chicago College of Oriental Medicine to amend a record should write the College official responsible for the record, clearly identify the part of the record the student wants changed and specify why it should be changed.

If the Chicago College of Oriental Medicine decides not to amend the record as requested, the Chicago College of Oriental Medicine will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- 3) The right to provide written consent before the Chicago College of Oriental Medicine discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
- The Chicago College of Oriental Medicine discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the Chicago College of Oriental Medicine in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the Chicago College of Oriental Medicine has contracted as its agent to provide a service instead of using the Chicago College of Oriental Medicine employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
- A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the Chicago College of Oriental Medicine. Upon request, the Chicago College of Oriental Medicine also discloses education records without consent to officials of another school in which a student seeks or intends to enroll. The Chicago College of Oriental Medicine will forward records on request.
- 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

[NOTE: In addition, an institution may want to include its directory information public notice, as required by § 99.37 of the regulations, with its annual notification of rights under FERPA.]

Educational Records

A student's educational records consist of all files, records, or documents maintained by the Chicago College of Oriental Medicine that contain information directly related to the student, including student academic files, placement files, and financial aid files. The only persons other than the student who are allowed access to such records without the student's consent are individuals who have a legitimate administrative or educational interest in their content, or as required by law.

Exemptions

The following items are exempt from provisions of the Act that guarantee student access, and need not be disclosed to the student under FERPA:

- Parents' Confidential Statement, Financial Need Analysis Report, and the PELL Grant A.D. Report.
- Confidential letters of recommendation received by the college prior to January 1, 1975. As to such letters received after 1974, the Act permits students to waive their right of access if the letters are related to admissions, employment, or honors.

- Records of students produced by instructors or administrators which are maintained by and accessible only to the instructors or administrators.
- School security records.
- Employment records of college employees who are not currently students.
- Records compiled or maintained by physicians, psychiatrists, psychologists, or other recognized professionals or paraprofessionals acting or assisting in such capacities, for treatment purposes, and which are available only to persons providing the treatment.

Directory Information

FERPA also provides that certain information, known as “directory information,” may be released unconditionally, without a student’s consent, unless the student has specifically requested that the information not be released.

Directory information includes a student’s: name, address(es), telephone number(s), date and place of birth, course of study, extracurricular activities, degrees and awards received, last school attended, post-graduation employer(s), job title(s) in post-graduation job(s), academic honors, and dates of attendance.

Students who do not wish to have directory information released by the college may make this preference known by completing a form at the time of enrollment.

Access without Student Consent

The college may release educational records to the following parties without the prior written consent of the student:

- Other schools where a student has applied for admission. In this case, the student must be advised that the records are being sent and that he or she is entitled to receive a copy and is given an opportunity to review and challenge the records.
- Authorized representatives of the Department of Education or the Comptroller General of the United States.
- State and local authorities where required.
- Accrediting agencies.
- Parents of students who list them as their dependents for purposes of the Internal Revenue Code. However, the college is not required to release such records.
- Appropriate persons or agencies in connection with student applications for, or receipt of, financial aid.
- Courts ordering compliance with a court order or subpoena provided that the student is notified prior to compliance.
- Appropriate persons or agencies in the event of a health or safety emergency, where such release without consent is necessary under the circumstances.

In all other cases, the college shall obtain the written consent of the student prior to releasing educational records to any person or organization.

Academic Freedom Policy

Goal

The goal of the Academic Freedom policy is to ensure a high level of effectiveness, professionalism, and integrity in the delivery of The Chicago College of Oriental Medicine’s educational programs to its students. As this policy is broad in scope, it is intended that it will be supported with guidance and resources from the faculty senate and the Chief Academic Officer.

Policy

- I. CCOM acknowledges the academic freedom of faculty in their conduct of scholarly research, academic delivery, and related academic activity in their teaching field.
 - A. Academic freedom is defined as the autonomy to pursue, discuss, and express ideas and opinions without fear of repression, intimidation or retribution from supervisors or governing officials.
 - B. All academic activity conducted at or on behalf of CCOM supports the published mission, policies, procedures, and values of CCOM.
- II. CCOM supports the application of theory developed through scholarly research and/or professional experience by encouraging instructors to bring this knowledge into the curriculum development and review processes.

Instructors have the freedom to supplement CCOM curriculum with local market information, personal experience and knowledge gained from their professional study, and information to enhance student learning, engagement, and professional development.

 1. In supplementing the curriculum, Faculty shall adhere to CCOM’s grading policy and all other current academic policies.
 2. All course delivery conducted on behalf of CCOM must support the program of study as defined in the program’s catalog, curriculum and in its syllabi.
 3. CCOM supports change to existing curriculum and syllabi subject to consensus from other instructors who teach the subject and as approved by the Program/Department Chair and the Chief Academic Officer.
 4. When supplementing approved curriculum, Instructors must achieve all specified program and learning objectives, clock hour requirements, and all other program or course elements defined in the course catalog and syllabi.
 5. Instructors shall refrain from delivering subject matter that is unrelated to the course objectives.
 6. Instructors shall respect all intellectual property and privacy laws and will refrain from using any copyright materials or information subject to rights of publicity, without obtaining appropriate permissions.
 7. Where or when the information introduced by the instructor has a bearing on the student’s grade, that information must be disclosed in the course syllabus and issued to each student.

Academic Calendar

The Chicago College of Oriental Medicine operates its academic calendar on a semester format. Each semester is 15 weeks. There are two scheduled semesters within an academic year.

Term	New Class Start Date	Semester Start Date	Semester End Date	Holidays/Breaks
2023 Summer				5/29/23: Memorial Day 7/4/23: Independence Day

		5/1/23	8/11/23	8/14/23 –9/1/23: Summer Break
2023 Fall	9/5/21	9/5/23	12/15/23	9/4/23: Labor Day 11/23/23: Thanksgiving 12/18/23 - 1/5/24: Winter Break
Term	New Class Start Date	Semester Start Date	Semester End Date	Holidays/Breaks
2024 Winter		1/8/24	4/19/24	1/15/24: Martin Luther King, Jr. Day 2/10/24: Lunar New Year 2/19/24: Presidents Day 4/22/24 - 4/26/24: Spring Break
2024 Summer		4/29/24	8/9/24	5/27/24: Memorial Day 7/4/24: Independence Day 8/12/24 - 8/30/24: Summer Break
2024 Fall	9/3/24	9/3/24	12/13/24	9/2/24: Labor Day 11/28/24: Thanksgiving 12/16/24 – 1/3/25: Winter Break
2025 Winter		1/6/25	4/18/25	1/20/25: Martin Luther King, Jr. Day 2/17/25: Presidents Day 2/29/25: Lunar New Year 4/21/25 –4/25/25: Spring Break
2025 Summer	4/28/25	4/28/25	8/8/25	5/26/25: Memorial Day 7/4/25: Independence Day 8/11/25 –8/29/25: Summer Break

2025 Fall		9/5/25	12/12/25	9/1/25: Labor Day 11/27/25: Thanksgiving 12/15/25 - 1/9/26: Winter Break
Term	New Class Start Date	Semester Start Date	Semester End Date	Holidays/Breaks
2026 Spring	1/12/26	1/12/26	4/24/26	1/19/26: Martin Luther King, Jr. Day 2/17/26: Lunar New Year 2/16/26: Presidents Day 4/27/26 -5/1/26: Spring Break
2026 Summer		5/4/26	8/14/26	5/25/26: Memorial Day 7/4/26: Independence Day 8/17/26 -9/4/26: Summer Break
2026 Fall	9/8/26	9/8/26	12/18/26	9/7/26: Labor Day 11/26/26: Thanksgiving 12/21/26 –1/8/27: Winter Break
2027 Spring		1/11/27	4/23/27	1/18/27: Martin Luther King, Jr. Day 2/15/27: Presidents Day 2/7/27: Lunar New Year 4/26/27 –4/30/27: Spring Break

Admissions Information

Admission to the College

Requirements for admission to the Chicago College of Oriental Medicine are as follows:

Master's Level Programs

1. Applicants must provide evidence of an associate's or higher degree or have completed the minimum equivalent of 60 semester/90 quarter credits through an official transcript from an accrediting authority recognized by the U.S. Department of Education or the Council for Higher Education or a degree from another country evaluated for U.S. equivalence, by a recognized credentials evaluation service. The college will request transcripts for all students seeking admission to the college. Transcripts will become a part of the applicant's file and must be evaluated by the Chief Academic Officer to ensure that these minimum standards have been met prior to an applicant's acceptance to the Chicago College of Oriental Medicine. In evaluating applicants for admission to the Chicago College of Oriental Medicine's programs, and in addition to the information stipulated in its application response, candidates to the Chicago College of Oriental Medicine must complete their 60 semester/ 90 quarter credits at the bachelor's degree level in an institution accredited by an agency recognized by the U.S. Secretary of Education. This education must be the appropriate preparation for graduate-level work or the equivalent (e.g., certification in a medical profession requiring at least the equivalent training of a registered nurse or a physician's assistant), from an institution accredited by an agency recognized by the U.S. Secretary of Education. In considering the acceptance of education and training obtained in foreign countries, credits earned at a foreign educational institution must be validated by a recognized educational credentials evaluation service.
2. A maximum of 30 semester credits (or 50%) of the prerequisite two-year education requirement may be earned through prior learning assessment using either, or a combination, of the following assessment techniques: (1) credit by examination using standardized tests and/or (2) assignment of credit for military and corporate training based on recommendations established by the American Council on Education.
3. Pre-requisite and co-requisite credits must not be counted towards degree completion credits.
4. English language competency is required of all students seeking admission to the master's-level program. See International Applicants description below.
5. A maximum of 30 semester credits (or 50%) of the prerequisite two-year education requirement may be earned through prior learning assessment using either, or a combination, of the following assessment techniques: (1) credit by examination using recognized, independently administered, and validated standardized tests and/or (2) assignment of credit for military and corporate training based on recommendations established by the American Council on Education.
6. Pre-requisite and co-requisite credits must not be counted towards degree completion credits.
7. Applicants must demonstrate an overall minimum of 2.5 on a 4.0 scale.
8. A completed essay (Optional)
9. A current resume (if applicable)
10. Complete a mandatory admission interview
11. Complete an application for admission which includes a \$50 non-refundable application fee.
12. A background check will be conducted, and a fee will be charged.

Any extenuating circumstances regarding admission into the program will be referred to the Admissions Committee for consideration.

International Applicants

In considering the acceptance of education and training obtained in foreign countries, credits earned at a foreign educational institution must be validated by a recognized educational credentials evaluation service.

International applicants whose native language is not English are required to provide proof of English proficiency for admission to degree, certificate, and non-degree graduate programs. This must be demonstrated by one of the following means:

1. The applicant must have completed one of the following:
 - a) four years at a U.S. high school demonstrably delivered in English.
 - b) at least two-years (60 semester credits or 90 quarter credits) of undergraduate or graduate-level education in an institution accredited by an agency recognized by the U.S. Secretary of Education.
 - c) at least two-years (60 semester credits or 90 quarter credits) of undergraduate or graduate-level education demonstrably delivered in English.
 - d) high school or two-years (60 semester credits or 90 quarter credits) of undergraduate- or graduate-level education in an institution in one of the following countries or territories: American Samoa; Anguilla; Antigua & Barbuda; Australia; Bahamas; Barbados; Belize; Bermuda; Botswana; British Virgin Islands; Cameroon; Canada (except Quebec); Cayman Islands; Christmas Island; Cook Islands; Dominica; Federated States of Micronesia; Fiji; The Gambia; Ghana; Gibraltar; Grenada; Guam; Guyana; Ireland; Isle of Man; Jamaica; Kenya; Lesotho; Liberia; Malawi; Montserrat; Namibia; New Zealand; Nigeria; Norfolk Island; Papua New Guinea; Philippines; Pitcairn Islands; Sierra Leone; Singapore; South Africa; South Sudan; St. Helena; St. Kitts & Nevis; St. Lucia; St. Vincent & the Grenadines; Swaziland; Tanzania; Trinidad and Tobago; Turks and Caicos Islands; United Kingdom; U.S. Virgin Islands; Uganda; Zambia; Zimbabwe.
 - e) In all cases, English must have been both the language of instruction and the language of the curriculum used.

OR

2. The applicant must have completed one of the following assessments at the required level:

ASSESSMENT TOOL	ACCEPTABLE SCORE
Test of English as a Foreign Language Internet-Based Test (TOEFL® iBT)	Total: 61
International English Language Testing System (IELTS), Academic Format	Overall band: 6
Duolingo English	Test 90
China Standard of English Language (CSE)	CSE 6
Cambridge First Certificate in English (FCE)	C
Cambridge English Advanced (CAE)	C
Common European Framework Reference (CEFR)	B2
Occupational English Test (OET)	250, C
Pearson Test of English (PTE), Academic	Overall: 45

The college will not admit individuals who have been convicted of a misdemeanor of a violent or sexual nature or any felony. CCOM will deny admission to applicants with such convictions. The College therefore will conduct a criminal background check on all applicants seeking admissions.

Entrance Expectations

Students must demonstrate the physical capability and sufficient maturity to function as a health care professional. The expectations of students in CCOM's health care programs include but are not limited to:

1. The ability to manage professional boundaries.
2. The ability to properly place acupuncture needles within a patient's body and manipulate them appropriately.
3. The ability to perform appropriate clinical techniques and procedures and follow a supervisor's directions.
4. The ability to perform in all laboratory and clinical settings without posing a threat to herself/himself or to the safety and well-being of fellow students or patients.
5. The ability and willingness to receive acupuncture and accessory treatment.
6. The ability to see with or without reasonable accommodation.

Students in the Master of Acupuncture with Chinese herbal medicine specialization degree program must pass the following physical abilities, with or without reasonable accommodation, for completion of their degree:

7. The ability to see with or without reasonable accommodation.
8. The ability to identify odors, tastes, colors and other physical properties of herbs and other organic and mineral substances utilized in Oriental medical therapy and
9. The ability to document and prepare herbal formulae in accordance with Oriental medicine therapeutic principles, including but not limited to reading, writing, chopping, reading, mixing, and grasping.

Transfer Students and Transfer Policy

Students wishing to transfer from another Acupuncture or Oriental Medicine program, or any other college or program must follow the same application procedures as new students (see Admission Information above) but with the following exceptions:

1. Forward all official transcripts from any other Acupuncture or Oriental Medicine program(s) they have attended.
2. Submit two letters of recommendation written by faculty members from the acupuncture or Oriental medicine program(s) they attended and one from outside third party that is not a relative. (At the discretion of the Chief Academic Officer)
3. Provide a letter from the registrar at that Acupuncture or Oriental Medicine program indicating that the students are in good academic standing and could continue studies at that institution, if so desired. (At the discretion of the Chief Academic Officer). Courses may transfer to CCOM if the student has received grades of C or better. Transfer courses must have similar course content, name, length, or objective and correspond to courses within CCOM's Acupuncture and Chinese Herbal Medicine curriculum. The Chief Academic Officer will determine comparability. A syllabus or other detailed course description and a copy of the catalog from the original institution may be required. Normally, the course must be an academic course from an accredited institution at the bachelor's degree level or better and passed within the past five years with a grade of C (an overall CGPA of 2.5) or better.

4. Transfer credit may be awarded for equivalent coursework documented by an official transcript that indicates the credits are from a post-secondary accredited institution recognized by the U.S. Department of Education.
5. Transfer courses must have similar course content to courses within CCOM's Acupuncture and Oriental Medicine curriculum.
6. A grade of "Pass" or "C" (2.0) or above in a given course with an overall CGPA of 3.0 is required for transfer.
7. Credit must have been earned within the last five years unless the applicant provides acceptable evidence of continuous activity within the last two years in the specific field for which transfer credit is requested e.g., a physician for clinical science. Credits earned more than five (5) years prior to admission may only be accepted for transfer after validating and documenting that the student has retained the content knowledge and competencies of the respective course(s) for which transfer credits are being assessed.
8. Transfer credit is granted only when the total hours for any given course have been documented.
9. Coursework taken at another institution after admission to the Chicago College of Oriental Medicine is not transferable unless approved in advance in writing by the Chief Academic Officer.
10. At least 50% of the program must be completed at the Chicago College of Oriental Medicine.
11. Applicants with life experience can request a review with the Chief Academic Officer to determine credit eligibility.
12. Transfer credit accepted will decrease the number of hours of study at the Chicago College of Oriental Medicine. The tuition will be adjusted accordingly.

Responsibility of Applicant

It is the responsibility of the applicant to meet the entrance requirements of CCOM and make sure all the requirements are met in order for the applicant to graduate. In exceptional circumstances, as determined by the Chief Academic Officer, applicants may be admitted through **conditional enrollment** with the understanding that they must satisfy all admissions requirement in order to be considered as a graduate. If the student does not meet the requirements of the college, the student will not be allowed to enroll or to continue at CCOM.

Illinois Immunization Requirement

Students must provide evidence of immunity as stipulated by the State of Illinois as a condition of enrollment in the following areas: diphtheria, tetanus, measles, rubella, and mumps per Title 77: Public Health, Chapter I: Department of Public Health, Subchapter K: Communicable Disease Control and Immunizations Part 694 College Immunization Code and Section 694.100 Proof of Immunity.

Application Procedure and Selection of Candidates

Applicants seeking admissions into CCOM will be expected to do the following:

The steps in the application process must include:

1. Submitting a properly completed application for admission.
2. An application processing fee of \$50. This fee is non-refundable.
3. Official transcripts from all colleges attended sent directly to the Chief Academic Officer at the Chicago College of Oriental Medicine. High school transcripts are not required. NOTE: Indicate if your transcripts will be arriving under another name.

4. A current resume (if applicable)

Selection of Candidates

The Admissions Committee in general seeks to admit students who can demonstrate motivation, a solid general education foundation, a sense of service, a caring attitude, and the ability to communicate effectively. Students interested in seeking transfer credit should apply as early as possible, in order to assure that the admission committee has sufficient time to obtain relevant documents prior to the first day of class. CCOM strongly encourages campus visits.

Students with Disabilities

All students, with or without reasonable accommodation, must be able to carry out clinical assignments and diagnostic interpretation. Qualified persons with disabilities, with or without reasonable accommodation, must be able to pass oral, written, and practical examinations and meet all of the program's clinical requirements. It is in the best interest of both the student and the College to assess the degree of limitation caused by any disability. However, the College will make the final determination of whether or not an individual meets all qualifications for study at the College. Questions regarding qualifications or accommodations should be directed to the Chief Academic Officer.

Tuition Deposit and Payment Policy

Applicants will be notified in writing of the Admissions Committee's decision regarding their application following receipt and review of all information and materials. Upon notification of acceptance, a non-refundable tuition deposit of \$200 (US dollars) is required to secure a place in the program. The tuition deposit will be applied to the first semester tuition.

As the Chicago College of Oriental Medicine has not been approved for financial aid, students must be able to provide evidence of financial resources or access to financial resources sufficient to complete their education. The college expects accepted students to pay each semester in advance of starting or prepare a payment plan to have tuition prorated and paid prior to completion of any given semester.

The Chicago College of Oriental Medicine Tuition and Fees

Effective May 1, 2023

Tuition

Cost per Credit Hour (All Programs) **\$360.00**

Tuition per Program

Master's Degree in Acupuncture (8 Semesters) **\$44,136.00**

Master's Degree in Acupuncture and Chinese Herbal Medicine (9 Semesters) **\$57,456.00**

Other Fees

Application Fee **\$50.00**

Background Check Fee **\$30.00**

Insurance Fee	\$50.00 per semester
Ventra Fee	\$155.00 per semester
Master's Tuition Deposit	\$200.00
CPR / First Aid Certification (paid to provider)	\$150.00
Graduation Fee	\$100.00
Late Tuition Fees	\$25

Tuition

Tuition is quoted on a semester basis and must be paid in advance unless other arrangements have been made. Semester tuition is due and payable on or before the first day of each semester. Deposits and down payments shall become a part of the tuition. Students are protected against tuition increases as long as they attend school without interruption. Current tuition rates will be charged for training repeated, for any reason, to complete the program. This refund policy will be applied to any student who has a tuition obligation.

CCOM's Refund Policy

CCOM's refund policy has been constructed to balance students' occasional needs to change their education plans with the college's financial investment in providing the educational services required.

Students should be aware that timely notice of cancellation or withdrawal is essential to securing the maximum refund. Students must take care to notify the college as soon as possible regarding their intention either to cancel their enrollment contract or withdraw from the college.

Prior to Start of Classes

All monies paid by the student, including the application fee, will be refunded in full provided the student cancels within three business days (up to midnight of the third day excluding Saturdays, Sundays, and legal holidays) after the student received final written notice of acceptance or signed the enrollment agreement, whichever occurred last. Additionally, if the student withdraws after three business days, yet prior to the first day of classes, all monies paid will be refunded in full. All refunds will be made within ten business days of any notice of cancellation.

A student's intent to withdraw may be written or provided orally. Written notices of withdrawal are recommended and should be addressed to:

Dr. Frank Yurasek
President
The Chicago College of Oriental Medicine
180 N. Michigan Ave,
Suite 1919
Chicago, IL, 60601

Cancellation Policy

A student's enrollment agreement will be considered canceled, and all monies paid by the applicant will be refunded if, prior to the beginning of classes:

1. The school did not provide the prospective student with a copy of the student's valid enrollment agreement and a current catalog or bulletin.
2. The school cancels or discontinues the course of instruction in which the student has enrolled.
3. The school fails to conduct classes on days or times scheduled, detrimentally affecting the student.
4. The applicant presents medical evidence of inability to participate in the program.
5. The college does not accept the applicant.
6. The college cancels the agreement.

After Commencement of Class

If a student withdraws prior to the eighth week of class, tuition will be calculated from the last date of attendance. A notification to withdraw may be either orally or in writing. The written withdrawal is preferred and should be mailed or delivered by hand to the attention of:

Dr. Frank Yurasek
 President
 The Chicago College of Oriental Medicine
 180 N. Michigan Ave,
 Suite 1919
 Chicago, IL. 60601

Students may also be withdrawn by the college for failing to attend class. This is a constructive withdrawal and occurs when a student fails to attend class for ten consecutive scheduled class days without providing an explanation regarding the absences to the college's administration. The date of the tenth consecutive absence will be the date of withdrawal.

If a student terminates or withdraws from training, tuition will be refunded as follows:

If the student withdraws	CCOM will refund
Week 1	90%
Week 2	80%
Week 3	70%
Week 4	60%
Week 5	50%
Week 6	50%
Week 7	40%
Week 8 and after	No tuition will be refunded.

Deposits and down payments will become a part of the tuition.

Payment Plans

The Chicago College of Oriental Medicine will tailor payment plans to fit student needs. Plans may be made for weekly, monthly, or semester payments. All payments must be made in advance of the period for payment and must be paid as agreed to in the plan.

Agreements may be made to extend payments beyond completion of the program in which the student is enrolled. Please see the president to establish an extended payment plan.

Student Life

Orientation

The purpose of New Student Orientation is to introduce students with one another as well as their programs of study. Students get the chance to meet members of administration, faculty, and staff. Administrative tasks are also completed at the orientation, including payment of fees, acquisition of books, and the issuance of student ID's. Students are informed of the date and time of orientation upon enrollment.

Rules and regulations for Student Conduct

Students at CCOM prepare themselves for health care professions, and all of the privileges and responsibilities inherent in such careers. It is expected that each student conducts themselves in a professional, mature, and respectful manner, both on and off campus. Students are expected to treat faculty, staff, and fellow students with respect. Furthermore, students are expected to abide by all legal and ethical standards of their professional and academic community. CCOM will not tolerate any deviation from these standards. Suspension or termination may result from any such violation.

Zero-Tolerance Policy

The Chicago College of Oriental Medicine follows a zero-tolerance policy for aggressive behavior directed by students, staff, administration, or patients toward any other member of the CCOM community (student, staff, administrator, patient).

Any violation of the policy will result in disciplinary action up to and including termination (of enrollment, employment, or treatment). This policy includes any threatening behavior or acts of aggression and violence during class (in-person or online), in or near the clinic, or in communication among the CCOM community.

Please note that violence under this definition includes threatening actions or intimidation of any kind, including involving verbal (threats, harassment, abuse) and non-verbal (hand and other gestures), as well as physical (spitting, hitting, shoving, kicking, sexual touching, throwing objects, other assaults) or other unlawful behaviors (stalking, theft, vandalism, sabotage, arson).

Please refer to Student Handbook for more details.

Academic Dishonesty Policy

CCOM is dedicated to preparing students with the strongest possible educational foundation for future success in the health care profession of their choosing. The college therefore has a firm policy against academic dishonesty. Academic dishonesty weakens the educational foundation of the participant and is detrimental to the educational progress of all students.

Academic dishonesty is defined by the college as participating or assisting in any action intended to result in the improper award of credit for academic work. Actions meeting this definition include, but are not limited to:

- Submitting another student's work as one's own
- Giving test questions or answers to, or receiving test questions or answers from, other students

- Copying, or allowing another student to copy answers or work during a test
- Using materials that are not permitted during a test
- The following acts will be considered plagiarism:
 - presenting ideas and words of another as one's own
 - to use someone's production without crediting the source or giving incorrect information about the sources.
 - to present as new and original an idea derived from an existing source.
 - failing to put a quotation in quotation marks and citing that quotation.
 - changing the words but keeping the sentence structure the same without giving credit or copying so many words and/or ideas that it makes up the majority of the work.
- Copying, or having someone else prepare homework, papers, projects, laboratory reports, or take-home exams (except in those cases designated as group work by the instructor)
- Participating in, assisting with, or knowing about and failing to report any of the above or related activities.

When it has been determined by an instructor or the administration that a student has engaged in academic dishonesty the college will impose one or more of the following sanctions on the offending student:

- Require the student to resubmit the assignment or complete a different assignment.
- Issue a grade of zero for the assignment.
- Issue a failing grade for the course.
- Terminate the student from the class and place a permanent note on that student's transcript.
- Suspend the student from the college.

In determining sanctions to be imposed, the college will consider both the seriousness of the offense and any prior history of academic dishonesty.

Copyright Policy

CCOM requires compliance with applicable copyright laws in the use of instructional materials. The Copyright Act protects all types of expression or authorship fixed in any tangible medium, including such as written works, paintings, sculptures, photographs, videos, recorded music, sheet music, computer programs, video games, architectural design, and choreography. It is important to note, however, that the Act does not protect the underlying facts or ideas in a copyrighted work -- only the "expression" of those facts or ideas.

During the applicable term of protection, the author of the work possesses certain exclusive rights (which may be assigned to another party such as the publisher or distributor). These exclusive rights include: (1) the right to copy the work; (2) the right to create derivative works; (3) the right to distribute the work; and (4) the right to display, perform or broadcast the work. Therefore, before exercising any of these rights with respect to a given work, you must obtain permission from the copyright holder unless a statutory exception such as "fair use" applies, or the work is in the public domain.

The Public Domain and Other "Free" Works

Copyright protection does not extend to works in the public domain, which include: (1) works for which the applicable term of protection has expired; (2) works published by the federal government (e.g., published by the Centers for Disease Control or the National Oceanic and

Atmospheric Association); (3) works that lack sufficient originality or expression to qualify for copyright protection (e.g., unadorned calendars, indices, phonebooks, databases); and (4) works expressly donated to the public domain. Such works may be copied and used without the permission of the author or publisher.

CCOM students/instructors/staff who violate this policy are subject to appropriate disciplinary action. Serious violations of this policy may result in expulsion or discharge from the Chicago College of Oriental Medicine.

Individuals who violate state or federal copyright laws may also be subject to criminal/civil action by the appropriate agency or by the owner of the copyright.

Personal Computer Requirement

CCOM requires that all students have access to a computer for research, independent study, and college activities or services. This requirement can be satisfied in various ways, from use of a home computer, the computers within Taylor Business Institute's library which CCOM shares, to the use of a public library's computer. CCOM has two computers available for student use within its own space. Computer literacy is expected of every student at the college.

Leave of Absence Policy

During times of personal crisis or serious illness, students can take a Short-Term Leave of Absence from the college of up to seven (7) calendar days. The student must notify the Chief Academic Officer by phone or email, who will then inform the student's instructors. This Leave of Absence can be extended by the Chief Academic Officer only when circumstances necessitate. Upon the student's return to classes, they are responsible for coordinating with their instructors to make up any work missed.

Grievance Policy

There may be times when a student has a complaint or grievance that he or she feels cannot be satisfactorily resolved through the ordinary channels. In such instances, the student may wish to file a written grievance regarding the matter.

The grievance process involves the following steps:

Step One: The student should first request a conference with the faculty or staff member who is directly involved in the matter. The student should discuss the issues and seek a resolution.

Step Two: If the grievance is regarding an education matter which cannot be resolved with the instructor the matter, then should be referred to the Chief Academic Officer. If there is no resolution with the Chief Academic Officer, the matter should then be referred to the Chief Operating Officer/ President.

Step Three: If the grievance is regarding admissions/administrative matter then the complaint should be filed directly with the Chief Operating Officer/ President.

Step Four: After the above steps have been exhausted and if the grievance is still not satisfactorily resolved, the aggrieved party may present all facts relevant to the grievance in writing to the president requesting an impartial Grievance Committee Hearing.

Within 24 hours of receipt of a written request, the Committee must be formed, and a hearing must be scheduled. All parties concerned must be notified. The Committee will consist of staff or faculty members not involved in the matter in question.

All persons directly involved, or their representatives, must be present at the hearing. Both parties will be given the opportunity to discuss the grievance at that time. The Grievance Committee will then excuse the parties and immediately review and rule on the case. The decision of the

Committee will be communicated to those involved in the grievance within 48 hours. The Committee decision will be final.

Any subsequent complaints by the aggrieved party may be filed with Illinois Board of Higher Education at 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701 or at www.ibhe.org. Complaints against this school may also be registered with the Accrediting Commission of Acupuncture and Herbal Medicine (ACAHM) at <http://ACAHM.org/forms/ACAHM-complaint-form/>. ACAHM policy on grievances can be found at <http://ACAHM.org/wp-content/uploads/2018/11/ACAHM-Policy-Governing-Complaints.pdf>

Student Services

Tutoring Services

Tutoring services are designed not only to assist with students who are struggling with a specific topic, but for any student who wants extra help or practice in any subject. These services are available to any student who wishes to seek them.

Faculty Tutoring: Tutoring by faculty members is available to students upon request. Students must make an appointment with an instructor to discuss this service.

Peer Tutoring: Peer tutoring is also available upon request. Tutoring sessions are available by appointment and must be scheduled with the Chief Academic Officer.

Academic Advising

Instructors will provide the majority of academic advising services. These services are designed to provide guidance for the student's academic career. Advisement sessions can be made by appointment with instructors.

Student Counseling

CCOM offers academic advising for all students who have academic or personal concerns. Counseling is provided in strict confidentiality with the following exceptions: risk of harm to either the student or others, by order from legal authorities, or in cases of abuse or neglect. Personal advising is often provided within in the framework of a student's academic advising. However, if the situation requires a professional counseling environment, referrals may be made to professional counseling services outside of the college. A fee may be required for outside counseling.

Career Services

A healthcare professional will face many choices after graduation, such as where they will work, what they will specialize in, and other exciting yet challenging decisions. CCOM's leadership team is comprised of industry professionals and practitioners who act as career advisors for the college's graduates. Career Seminars will be scheduled as a part of the college's Practice Management courses to assist students in opening and managing a practice.

Academic Policies

Semester Credits

The academic calendar includes fall, winter, and summer semesters of 15 weeks each. In general, one credit represents fifteen lecture hours, or thirty laboratory hours, or thirty clinical hours.

Grading

Final grades will be posted at the end of each semester. These grades will be based on what was provided in each student's syllabus and may represent a combination of attendance, tests, quizzes, homework, classroom and lab work, the clinical experience, midterms, and finals. The grading methodology will be described in each course syllabus.

Course work, unless otherwise specified, will be assigned letter grades. The exception would be clinical performance which will be assigned an S for satisfactory and U for unsatisfactory. S/U grades are not included in determining grade point average (GPA). A grade of U indicates that the student failed the course.

The Chicago College of Oriental Medicine operates on a four-point system and students are issued grades of A (4 points) – excellent, B (3 points) – above average, C (2 points) – average, D (1 point) – minimal achievement.

F – Failure or no completion.

I – Incomplete; indicates that full work required for the course has not been achieved.

In all didactic classes, the following percentages will be used to determine grades A – F:

A= 91 – 100 percent

B= 81 – 90 good

C= 71 – 80 average

D = 61 – 70 below average

F= 60 - below Failure

I= 0.0 Incomplete

Revised Grading Scale (Effective January 1, 2023)

Grading Standards

Letter Grade	Grade Point	Percentage Equivalent	Progress Indicator
A	4.0	94.0-100.0%	Outstanding
A-	3.7	90.0-93.9%	
B+	3.3	87.0-89.9%	Good/Acceptable
B	3.0	84.0-86.9%	
B-	2.7	80.0-83.9%	
C+	2.3	77.0-79.9%	Marginally satisfactory
C	2.0	70.0-76.9%	
F	0.0	<70.0%	Failure
I	*	Incomplete	Incomplete

The faculty of the CCOM has adopted the following descriptions of letter grades to supplement the numerical descriptions in the catalog:

- An “A“ represents outstanding achievement. The student not only has demonstrated knowledge and understanding of the material but also has demonstrated an ability to analyze, synthesize, and evaluate the material with breadth and depth of understanding.

- A “**B**” represents substantially acceptable performance. The student not only has demonstrated knowledge and understanding of the material, but also applies the material. The student will be able, on occasion, to demonstrate an ability to analyze, synthesize, and evaluate the material. The student has met the majority of the course objectives but may still need remedial work in order to fully meet the course objectives. Because all course objectives are important in this curriculum, some remediation (either by focused independent study or tutorial) is recommended before proceeding to more advanced courses.
- A “**C**” is awarded for marginally satisfactory performance. The student may proceed to courses for which the completed course is a prerequisite, but remediation is **strongly** recommended. A “**C**” should be considered a warning grade; it is the college’s observation that “**C**” students are at risk of failure on comprehensive and state licensure exams.
- An “**F**” indicates that the student has not demonstrated sufficient knowledge and understanding of the material, and therefore is able to apply none or very little of it.
 - NOTE: Failure to attend 80% of the course hours, regardless of the reason, is considered to be excessive absence. Excessive absences (missing more than 3 out of 15 sessions or 20% of the course hours) will result in a grade of “**F**”, which counts as (0.0) when calculating grade point average. Students who receive a grade of “**F**” or “**WF**” must retake the course at normal tuition rates.
- See *Authorization for a Grade of Incomplete (I)* for the details of CCOM’s policy regarding the circumstances under which a grade of “**I**” will be awarded. A grade status of “**I**” automatically lapses to an “**F**” on the first day of the third week of the following term, at which point the course must be retaken at normal tuition rates.

Authorization for a Grade of Incomplete (I)

Any student seeking authorization for grade of “**I**” must first present a written petition to the Chief Academic Officer (CAO) or Assistant Chief Academic Officer (CAAO). It is the responsibility of the student to bring pertinent information to both the instructor and the CAO/CAAO, and to reach an agreement on the means by which the remaining course requirements will be satisfied. An incomplete shall not be assigned when the only way a student can make up the work would be to attend a major portion of the course when the class is next offered. An “**I**” may not be assigned when the student’s current grade is less than 70%. **A student receiving an “I” must make up the specified deficiency and receive a grade by the end of the second week of the next semester. If not, the “I” automatically lapses to an “F” on the first day of the third week, and the course must be retaken at normal tuition rates.** There are no extensions to this policy. It is the student’s responsibility to ascertain whether the instructor has delivered the final grade change to administration before the third week of the term begins.

Academic Honors

Students receiving a grade point average (GPA) of 3.50 or better are placed on the College’s President’s List. Academic honors are determined according to the following grade point levels:

Honor	GPA Range
Cum laude	3.50 – 3.69
Magna cum laude	3.70 – 3.89

Academic Standing

Students are considered in good academic standing unless they are on academic probation or dismissed. Students in good academic standing may progress toward degree completion.

Attendance Policy

It is expected that students will attend classes regularly in order to maintain satisfactory academic progress and achieve maximum comprehension of the material presented. Students who miss more than 4 class meetings in a 15-week course will earn an F in that course. Additionally, students who arrive more than 15 minutes late to class or leave class before it ends will be given ½ absence towards attendance. Students who leave and return to class late from a break or leave during the class or who disrupt the class in other ways may earn an F in that class and/or be referred to the Academic Dean for possible further disciplinary action.

Students who fail to attend classes regularly will be counseled and are expected to make up work missed. Students may also be withdrawn for failing to attend class. This is a constructive withdrawal and occurs when a student fails to attend class for ten consecutive scheduled class days without providing an explanation regarding the absence to the college's administration. The date of the tenth consecutive absence will be the date of withdrawal.

Satisfactory Academic Progress

To be considered making satisfactory academic progress, students must maintain a cumulative grade point average (CGPA) of 2.5 or better. Satisfactory academic progress is evaluated at the conclusion of each academic semester.

Provisional or Probationary Status

Students are placed on provisional or probationary status who are delivering substandard academic performance. This occurs when the student's cumulative grade point average (CGPA) falls below 2.5 or any time the student fails a class. Students will have a probationary semester to return to a CGPA of 2.5 or the student will be terminated from the program.

Additionally, after one academic year of attendance and at the end of each additional year thereafter, a student who has not passed at least 2/3 of all class hours attempted will be terminated from the program.

Students may appeal a dismissal for unsatisfactory progress before a committee that will be governed by the College, to consider the student's reinstatement.

Time limits for completion of programs

Students attending the Chicago College of Oriental Medicine will be subject to the 200 percent rule. This rule means all students are allowed a maximum time frame of two times the prescribed length of their program or a maximum attempt of two hundred percent (200%) of the credit hours needed to graduate from the program. If this cannot be achieved, the student will be terminated.

Residency requirements

Semester Credits

The Chicago College of Oriental Medicine measures its course work in semesters. A semester is 15 weeks. Two semesters constitute an academic year.

Carnegie Units/Hours

The Chicago College of Oriental Medicine measures its credits in Carnegie units. This formula directly relates to instructional assignments, both in and out of class. The Carnegie formula requires two hours of outside work for every one-hour of in-class didactic instruction. For example, in a 3-unit class that meets three hours per week, students should expect to perform 6 hours of outside work. The following formulas are used to approximate the amount of time the average student will need to complete assignments:

Reading Assignments		Written Assignments	
<u>Reading Level</u>	<u>Hours / Pages Read</u>	<u>Writing Level</u>	<u>Hours / Pages Written</u>
Easy	1 hour / 30 pages	Easy	1 hour / 2 pages (500 words)
Text	1 hour / 20 pages	Guided Response	1 hour / 1.5 pages (375 words)
Technical	1 hour / 15 pages	Research-Based	1 hour / 1.5 pages (375 words)
Graduate	1 hour / 15 pages	Analytical (Documented)	1 hour / 1 page (250 words)
		Original Research	1 hour / 1 page (250 words)
		Other	If the assignment does not fall into any of these categories, time is estimated based on the closest category.

The following credit hours are expected for satisfactory completion of the following programs:

- 1) Master's degree in acupuncture **122.6** semester credits
- 2) Master's degree in Acupuncture and Chinese Herbal Medicine **159.6** semester credits

A transfer student must complete at least 50% of the course work or 60 semester credit hours in the master's degree in Acupuncture and 77 semester credit hours in the master's degree in Acupuncture and Chinese Herbal Medicine at CCOM. This policy assumes that all transfer credits reflect work that is comparable to the CCOM curriculum.

Language requirements

English will be the medium for all program delivery. Students in both the master's degree in Acupuncture and the master's degree in Acupuncture and Chinese Herbal Medicine will be expected to take and pass an Introduction to Chinese Language Course.

Research requirements (thesis, dissertation, research project)

The master's degree in Acupuncture and Chinese Herbal Medicine Program provides for a 1 credit / 15-hour lecture research and publication course which is a requirement to graduate. The

expectation is not that the student “be” published, but that they produce a work that is publishable as determined by faculty review.

Practicum, clinical, or field experience requirements

The Master’s degree in Acupuncture and Master’s Degree in Acupuncture and Chinese Herbal Medicine has 870 hours of clinical experience as a requirement to complete this program.

Qualifying or comprehensive examination requirements

Graduates from the Master of Acupuncture or Master of Acupuncture with Chinese herbal medicine specialization programs will exceed the eligibility requirements for the comprehensive national certification programs offered by the national certification commission for acupuncture and oriental medicine (NCCAOM) and should be eligible to take the Acupuncture Certification Program and Oriental Medicine Certification Program exam modules.

Professional requirements for the practice of acupuncture and oriental medicine vary by state. In Illinois, eligibility for licensure is through the Illinois Department of Financial and Professional Regulations and may be contacted at:

320 West Washington Street
Springfield, IL, 62786
(217)-785-0820

Or

100 West Randolph, 9th Floor
Chicago, IL, 60601
(312)-814-4502

Minimum grade point average required for advancement and graduation.

The Master’s Degree of Acupuncture and Chinese Herbal Medicine and the Master’s Degree of Acupuncture will be awarded to individuals who have:

- 1) Completed the required courses with at least 50% in residence at the Chicago College of Oriental Medicine
- 2) Demonstrated competency in clinic and satisfactory completion of internship requirements.
- 3) Earned a cumulative grade point average (CGPA) of 2.5 or better, and
- 4) Is free of all debt to the college.

Requirements for Graduation

Graduation from the Chicago College of Oriental Medicine requires the following:

- 1) Satisfactory completion, transfer, or challenge of all required courses.
- 2) Satisfactory completion of all financial obligations to the institution.
- 3) Successful completion of all required comprehensive examinations.
- 4) GPA of 2.5 or higher.
- 5) Exit interview with the Vice president of Clinic Operations to consider career possibilities.
- 6) Complete the majority of their coursework based upon a calculation of units, or in the case of the master’s degrees.

Programs of Study

The Chicago College of Oriental Medicine offers two graduate programs leading to either the Master of Acupuncture or the Master of Acupuncture with Chinese herbal medicine specialization degree.

Master of Acupuncture:

Semester credit Hours – 122.6

Clock Hours – 2,371

The Master of Acupuncture program is almost identical to the Acupuncture and Chinese Herbal Medicine program but does not include herbal studies. This program may be completed within four academic years from the date of matriculation.

Master of Acupuncture with Chinese herbal medicine specialization:

Semester credit Hours – 159.6

Clock Hours – 2,986

The Master of Acupuncture with Chinese herbal medicine specialization program is comprised of the same courses that are contained in the Masters of Acupuncture but adds additional courses in Chinese Herbology and related studies. The program may be completed in five academic years but must be completed within ten years from the date of matriculation.

Program Learning Outcomes

In addition to meeting the college's goals as outlined above, CCOM graduates will also be expected to:

1. Conduct themselves in a professional, mature, and respectful manner, both on and off campus.
2. Exhibit a deep understanding of ethical standards as stated in the Illinois Acupuncture Practice Act and shall also pledge to the NCCAOM's Code of Ethics.
3. Maintain and follow standard quality, safety, environmental, and infection control policies and procedures.
4. Adhere to all applicable federal, state, and local statutes and regulations.
5. Maintain detailed and complete records of health care plans and evaluations.
6. Analyze physical findings and medical histories to make evaluations according to Traditional Chinese Medicine Practices.
7. Develop individual treatment plans to further promote, restore, or maintain health.
8. Evaluate treatment outcomes and recommend new or modified treatments as necessary to further promote, restore, or maintain health.
9. Collect patient histories as well as general health and lifestyle information from patients.
10. Assess patients' general physical appearance to make evaluations.
11. When and as appropriate, to consider Western medical procedures in the patient's health assessment, in the health care team's communication, as well as patient care referrals.
12. Educate patients on topics such as the healing process, meditation, ergonomics, stretching, exercise, nutrition, breathing, or relaxation techniques.
13. Insert needles properly to provide acupuncture treatment.
14. Identify correct point locations based on the patient's anatomy, anatomical positions, contraindications, and precautions related to treatments such as intradermal needles, moxibustion, electrical stimulation, Gua Sha, bleeding, cupping, cold LASTER therapy.
15. Apply moxibustion directly or indirectly to patients using Chinese, non-scarring, stick, or pole moxibustion.
16. Treat patients using specialized tools including, but not limited to, needles, cupping, seeds, pellets, and Gua Sha tools.

17. Apply heat or cold therapy to patients using materials such as heat pads, hydrocollator packs, warm compresses, cold compresses, heat lamps (e.g., infrared lamps, TDP mineral lamps), vapor coolant sprays, and herbal topical liniments.
18. Treat conditions using techniques to include, but not limited to acupuncture, Shiatsu, Tui Na, Qi Gong, Tai Chi, and Gua Sha.

Master of Acupuncture with Chinese herbal medicine specialization students will also be expected to:

19. Prescribe and/or dispense herbal formulas and remedies; provide patient education including informing patients of the purpose for the herbal formula or preparation, dosage, volume, frequency of use, anticipated consumption, duration, as well as possible side effects and drug interactions.
20. Formulate herbal preparations and formulas to treat conditions considering herbal properties such as taste, temperature, toxicity, effects of preparation, cautions, contraindications, and incompatibilities for appropriate application.

Chicago College Of Oriental Medicine Curriculum

Course Indicators: The course code that appears in the program outline designates the broad category these courses cover (i.e. CM = Chinese Medicine, AT = Acupuncture and Techniques, BM = Biomedicine, PM = Practice Management, CS = Clinical Studies, RP = Research Project). Course work at the 500 level is taught at the Master's level.

I) TRADITIONAL CHINESE MEDICINE (CM) 16.6 CREDITS, 271 CLOCK HOURS

I. CHINESE MEDICINE THEORY

1) INTRODUCTION TO TCM – 3 SUBSEQUENT COURSES (a, b, c)

1) CM 501.1 - TCM & Diagnosis 1

Credit Hours: 5 Type of Credit:
Lecture Clock Hours: 75 Hrs.
Prerequisite: N/A Co-requisite: N/A

- i. History and Chinese Cultural views**
- ii. TCM theory / philosophy**
- iii. TCM Physiology – Chinese Culture of Medicine**

The first course will cover Chinese history, Traditional Chinese Medicine (TCM) theory, philosophy and physiology. It will examine the philosophical and conceptual roots of acupuncture and Chinese Medicine within the context of the historical development of TCM. In the first part of this course, students will acquire a general knowledge of Chinese history and culture as it pertains to Chinese Medicine. The second part of this course will explore TCM theory and philosophy of medicine. The third part will conclude with the fundamentals and physiology of TCM.

2) CM 501.2 - TCM & Diagnosis 2

Credit Hours: Type of Credit: Lecture
 Clock Hours: 60 Hrs.
Prerequisite: CM 501.1 Co-requisite: N/A

- i. 8 Parameters**
- ii. Zang/Fu, 5E, TCM substances/Qi (plural)**
- iii. 6 Divisions, 4 Levels – Wen Bing, Shan Han – Philosophy only**

Through Chinese Culture and a 2,500-year written history, the philosophies of the Yin/Yang Theory and the Five Element Theory have come alive. These philosophies provide the foundation for developing an understanding of the basic concepts of Acupuncture and Chinese Herbal Medicine. This course builds upon the foundational concepts of the Yin/Yang Theory, the Five Element Theory and the theories involved with Etiology and Physiology within Oriental

Medicine. Students will be taught to identify disease patterns by studying Pathogens, Qi, Blood, Bodily Fluids and the Eight Principles; Yin, Yang, Heat, Cold, Interior, Exterior, Excess and Deficiency.

3) CM 501.3 - Diagnostic Analysis in Chinese Medicine

Credit Hours: 1 Type of Credit:
Lecture Clock Hours: 15 Hrs.
Prerequisite: CM 501.1, CM 501.2 Co-
requisite: N/A

DIAGNOSTIC ANALYSIS IN TCM – 1. 4 EXAMINATIONS - INQUIRY, PALPATION, HEARING AND SMELLING

2. TONGUE
3. PULSE
4. FACIAL
5. ABDOMINAL

Diagnostic Analysis in Chinese Medicine is the course where students will study the Four Examination and the basic diagnostic assessments found in Oriental Medicine. There will be an emphasis on developing the student's diagnostic skills by focusing on in-depth analysis of signs and symptoms through [A] inquiry, palpation, hearing, asking, listening, and smelling. This course teaches how to evaluate and diagnose patients by inspecting the [B] tongue, [C] pulse variations according to TCM pulse diagnosis, and [D,E] facial and abdominal diagnosis.

4) CM 505 Qi Gong/Tai Chi

Credit Hours: 0.5 Type of Credit:
Lab Clock Hours: 15 Hrs.
Prerequisite: N/A Co-requisite: N/A

Qi Gong/Tai Chi – Intro to Energy Philosophy and Usage

This course presents the classical practice of Qi Gong/Tai Chi in the context of health care. Students will learn the basic movements and exercises directed towards awareness, proper alignment and development of Qi. The goal is to help students achieve a state of equanimity, balance, and harmony between their personal lives and their work with patients.

5) CM 526 Introduction to Tui Na

Credit Hours: 1 Type of Credit:
Lab Clock Hours: 30 Hrs.
Prerequisite: N/A Co-requisite: N/A

Students will learn the principles and techniques of Chinese manual therapy via lecture, demonstration and hands-on practice. Lectures will cover the background history and skills that are part of Tui Na. The focus of this course will be placed on developing skills in the most basic manipulation techniques.

6) CM 537 Classics – The Nei Jing

Credit Hours: 2 Type of Credit:
Lecture Clock Hours: 30 Hrs.
Prerequisite: N/A Co-requisite: N/A

- 1/4 NEIJING**
- 2/4 NANJING**
- 3/4 SHANG HAN LUN**
- 4/4 WEN BING**

Students will become familiar with the Nei Jing, a classic medical theory, made famous through the scripture of the Yellow Emperor. The students will have the opportunity to review Chinese medical theory and its origins in context to the greater underlying philosophy and world view of Ancient China.

7) CM 539 Traditional Food Therapy

Credit Hours: 2 Type of Credit:
Lecture Clock Hours: 30 Hrs.
Prerequisite: N/A Co-requisite: N/A

Traditional food therapy is a therapeutic principal that is inherently linked to the properties of specific foods. The different approaches to food therapy will be examined alongside the methods of preparation. Specific foods will be explored in relation to they're influence on [therapy] such as dietary recommendations, whilst detecting and treating patterns of disharmony. Students will learn how to prepare a selection of therapeutic recipes. At the conclusion of this course, students will be able to correctly recommend certain foods based on their pattern identification findings of each patient.

8) CM 552.4 Topical Herbal Preparations

Credit Hours: 1.1 Type of Credit:
Lecture Clock Hours: 16 Hrs.
Prerequisite: N/A Co-requisite: N/A
This course covers the indications, properties,
preparation, application, cautions and

contraindications of topical herbal medicine,
including, but not limited to liniments,
patches, and poultices. This course is for ALL
STUDENTS.

II) ACUPUNCTURE & TECHNIQUES (AT) 30 CREDITS, 585 CLOCK HOURS
(EXCLUDING ELECTIVES)

1) AT 502.1 Acupuncture Point Location 1

Credit Hours: 3 Type of Credit:
2 Lecture/1 Lab Clock Hours:
60 Hrs

Prerequisite: N/A Co-requisite: N/A
Acupuncture Point Location I is the first lab
of two, introducing point location. Students
will learn the acupuncture points one channel
at a time, focusing on location techniques
designed to ensure maximum accuracy across
the different body regions and body types.
The Point Location process is taught in a lab
format and interactive manner with
demonstrations led by the instructor,
alongside a hands-on group exercise.

2) AT 502.2 Acupuncture Point Location 2

Credit Hours: 3 Type of Credit:
2 Lecture/1 Lab Clock Hours:
60 Hrs
Prerequisite: AT 502.1 Co-
requisite: N/A

Acupuncture Point Location II is the second
lab course covering the topic of point
location. Students will complete the meridian-
by-meridian location of points which was
begun in Acupuncture Point Location I. To
consolidate their knowledge, students will re-
examine locations of major points grouped
based on specific anatomical regions,
classical categories and general functions.

3) AT 512.1 Needling Techniques 1

Credit Hours: 2.5 Type of Credit: 1
Lecture/1.5 Lab Clock Hours: 60 Hrs
Prerequisite: AT 516 Co-requisite: AT 518

Needling Techniques I is the first lab course
where students will be trained in the act of
needling of major points on the body. This
first course will have an emphasis on refining

point locations, skills and development of
special insertion and manipulation
techniques. Students will be able to practice
needle insertion on the most common
treatment points.

4) AT 512.2 Needling Techniques 2

Credit Hours: 2.5 Type of Credit: 1
Lecture/1.5 Lab Clock Hours: 60 Hrs
Prerequisite: AT 512.1 Co-
requisite: N/A

Needling Techniques II is the second lab
course where students will continue the
lessons and training in the art of needling
major points on the body. There will be a
further emphasis placed on developing the
student's skills in increasingly sophisticated
needling techniques.

5) AT 514 Acupuncture Treatment Strategy

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs
Prerequisite: CM 501.2 Co-
requisite: N/A

Students will explore the classical theories of
meridian and point functions and apply these
concepts within the framework of the modern
Chinese clinical experience. They will be
assembling point prescriptions for specific
symptoms and TCM patterns.

6) AT 515 Accessory Techniques

Credit Hours: 2 Type of Credit:
1 Lecture/1 Lab Clock Hours:
45 Hrs

Prerequisite: AT 512.2 Co-requisite: N/A
Students will be developing skills with a clear
focus on safe practice, techniques and risk
management when applying common
accessory techniques used by modern
acupuncturists. The techniques that will be

covered include: cupping, guasha, plum-blossom, bleeding, moxibustion, auricular acupuncture, and electro-acupuncture.

7) AT 516 Medical Asepsis & Risk

Management

Credit Hours: 0.5 Type of Credit: Lab
Clock Hours: 15 Hrs

Prerequisite: N/A Co-requisite: N/A

This class is designed to establish a training and performance standard for the safe application of acupuncture. Students learn the basic standards of care for acupuncture in the United States, including the principles and practice of Clean Needle Technique (CNT) and the modern process of risk management. Emphasis is placed on achieving consistency with the aseptic standards recognized by modern biomedicine.

8) AT 518 Hospital Based Acupuncture

[ELECTIVE]

Credit Hours: 2.5 Type of Credit: 2
Lecture / 0.5 Lab Clock Hours: 45 Hrs.

Prerequisite: AT 502.2 Co-requisite: N/A

Hospital Based Acupuncture is a course where students will learn the communication and practices involved in a hospital environment. Students will have direct access to EMR training, scheduling, as well as, hospital language and hierarchy.

9) AT 525.1 Topics in Acupuncture Clinical Medicine 1

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs

Prerequisite: CM 501.2 Co-requisite: N/A

Acupuncture Clinical Medicine I is the first course providing a foundation for the clinical practice, treatment strategy and analysis of specific health disorders, using acupuncture and accessory techniques. Students will learn the Chinese method of disease analysis to determine treatment based on the differential diagnosis of a patient's primary main presenting symptom(s). Case studies will be presented to reinforce lecture material.

NECK AND ABOVE: Headache, visual disorders, throat and nasal obstruction, allergies, tinnitus, deafness, vertigo, sore throat, trigeminal neuralgia, Bell's palsy, hair loss, toothache

Misc.: musculoskeletal disorders, dermatology

Special: Autoimmune, cancer

10) AT 525.2 Topics in Acupuncture

Clinical Medicine 2

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs

Prerequisite: AT 525.1 Co-requisite: N/A

Acupuncture Clinical Medicine II is the second course teaching the foundation of clinical practice and accessory techniques of acupuncture. This course will be focused on the following health disorders and concerns: NECK TO NAVEL: Cardiology, respiratory, liver/gallbladder disorders, upper GI
Misc.: Neurology, psychology, psychiatry
Special: Infectious disorders, obesity, eating disorders

11) AT 525.3 Topics in Acupuncture

Clinical Medicine 3

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs

Prerequisite: AT 525.2 Co-requisite: N/A
Acupuncture Clinical Medicine III is the third course to go over the foundation of clinical practice and accessory techniques of acupuncture. This course will focus on the following health disorders and concerns: NAVEL TO FEET: OB/GYN, andrology, sexual dysfunctions, lower GI, lower body vascular dysfunction
Misc.: Geriatrics, pediatrics
Special: Sleep disorders, diabetes

12) AT 530 Introduction to Five Element Acupuncture [ELECTIVE]

Credit Hours: 3.0 Type of Credit: 2
Lecture/1 Lab Clock Hours: 60 Hrs

Prerequisite: AT 512.2 Co-requisite: N/A

This is an introductory course to the Worsley Style of Classical 5-Element Acupuncture. This course teaches a "causative factor" aspect of diagnosis and uses color, odor, sound, and emotion as the basis for diagnosing a person's causative factor. The course deepens the understanding of the 5-Phases of TCM and applies it directly to diagnosis, treatment strategies, point prescriptions and patterns from a more nature-driven view similar to the ancient teachings.

This class teaches some alternate point locations and demonstrates specific pulse findings that can accomplish immediate results in pulse change and patient care. The class will also enhance the students' abilities to analyze and interview patients to derive a deeper understanding of the mental, physical, and emotional imbalances they may have that relate to the physical complaints.

This class reminds students that traditional medicine developed from following nature's laws and will include outdoor activities to study nature in the city.

13) AT 532 Advanced Needling Techniques

Credit Hours: 1 Type of Credit:
 Lab Clock Hours: 30 Hrs
 Prerequisite: AT 512.2 Co-requisite: N/A

Students will continue hands-on skill development previously practiced in the

prerequisite course, Needling Techniques II. Students will be improving upon manipulation techniques while learning more advanced methods and techniques as determined by the instructor and CCOM leadership.

14) AT 536 Musculoskeletal Treatment

Credit Hours: 1.5 Type of Credit: Lab
 Clock Hours: 45 Hrs.
 Prerequisite: CM 501.2, AT 514, AT 512.1
 Co-requisite: N/A

A TCM approach

Students will learn and apply treatment strategies, by synthesizing acupuncture and Tui Na techniques for common musculoskeletal disorders. Emphasis will be placed on developing Chinese treatment principles for specific orthopedic problems.

15) AT 542 Acupuncture Review & Synthesis

Credit Hours: 2 Type of Credit:
 Lecture Clock Hours: 30 Hrs
 Prerequisite: AT 525.3 Co-requisite: N/A
 Acupuncture Review & Synthesis is designed to consolidate the knowledge acquired in all previous "Acupuncture and Techniques" courses. Students will further their understanding of Chinese medicine, focusing on acupuncture and accessory techniques, by refining points based on differential diagnoses. Students will learn to construct treatment plans for complicated, difficult or unusual cases.

III) CHINESE HERBOLOGY (HB)

33.0 CREDITS, 495 CLOCK HOURS

1) HB 550.1 Materia Medica 1*

Credit Hours: 3 Type of Credit:
 Lecture Clock Hours: 45 Hrs.
 Pre/Co-requisite: CM 501.1 and/or CM501.2
 1. Historical to Modern approaches
 2. Individual Herb study

This class is the first course in a three-course series to examine the major single herbs of the Chinese herbal pharmacopoeia. Students

will learn the methods of herbal prescriptions used throughout history in conjunction with more modern approaches. Students will learn about the flavors, properties, actions, clinical indications, dosage, and contraindications for specific categories of herbs used in modern clinical practice.

2) HB 550.2 Materia Medica 2*

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs
Pre/Co-requisite: CM 501.1 and/or CM501.2
This class is the second course of a three-
course series examining single
herbs. Students will learn about the flavors,
properties, actions, clinical indications,
dosage, and contraindications of an additional
categories of herbs used in modern clinical
practice.

3) HB 550.3 Materia Medica 3*

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs
Pre/Co-requisite: CM 501.1 and/or CM501.2
This class is the second course of a three-
course series examining single herbs.
Students will learn about the flavors,
properties, actions, clinical indications,
dosage, and contraindications of additional
categories of herbs used in modern clinical
practice.

**4) HB 552.1 Herbal Formulas & Strategies
1***

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs.
Prerequisite: HB 550.1, HB 550.2, HB 550.3
Co-requisite: N/A

This is the first course in a three-course series
teaching the principles of classical herbal
formulation and therapeutic functions along
with major formulas currently used in
Chinese medicine. Students will conduct an
analysis of herbal formulas while learning to
make modifications according to the classical
hierarchy of ingredients and the specific
needs of a patient. To conclude this first
course, students will learn the therapeutic
actions and clinical indications, prohibitions
and contraindications for each formula.

**5) HB 552.2 Herbal Formulas & Strategies
2***

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs.
Prerequisite: HB 552.1 Co-
requisite: N/A

This is the second course in the three-course
series on the topic of the principles of
classical herbal formulation and therapeutic
functions. Students will continue to conduct
analysis of herbal formulas while learning to
make modifications according to the classical
hierarchy of ingredients and the specific
needs of each patient. The therapeutic actions
and clinical indications, prohibitions and
contraindications for each formula will also
be examined.

**6) HB 552.3 Herbal Formulas & Strategies
3***

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs.
Prerequisite: HB 552.2 Co-
requisite: N/A

This is the third course in the three-course
series on the topic of the principles of
classical herbal formulation and therapeutic
functions. Students will continue to conduct
analysis of herbal formulas while learning to
make modifications according to the classical
hierarchy of ingredients and the specific
needs of each patient. The therapeutic actions
and clinical indications, prohibitions and
contraindications for each formula will also
be examined.

**7) HB 554.1 Topics in Herbal Clinic
Medicine 1***

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs.
Prerequisite: HB 552.2 Co-
requisite: N/A

Herbal Clinical Medicine I is the first of three
courses which will provide foundation for
clinical analysis and treatment strategies for
specified health ailments. Students will learn
the Chinese method for analyzing disease and
will determine a treatment plan and strategy
based on a differential diagnosis of the
presenting symptoms. Case study topics will
be chosen and presented to reinforce lecture
material. This first course will cover the
topics of:
NECK AND ABOVE: Headache, visual
disorders, throat and nasal obstruction,

allergies, tinnitus, deafness, vertigo, sore throat, trigeminal neuralgia, Bell's palsy, hair loss, toothache
Misc.: musculoskeletal disorders, dermatology
Special: Autoimmune, cancer

8) HB 554.2 Topics in Herbal Clinic

Medicine 2*

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs
Prerequisite: HB 554.1 Co-requisite: N/A
Herbal Clinical Medicine II is the second course providing a foundation for the clinical practice of Chinese herbal medicine with a focus on the following health ailments:
NECK TO NAVEL: Cardiology, respiratory, liver/gallbladder disorders, upper GI
Misc.: Neurology, psychology, psychiatry
Special: Infectious disorders, obesity, eating disorders

9) HB 554.3 Topics in Herbal Clinic

Medicine 3*

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45Hrs
Prerequisite: HB 554.2 Co-requisite: N/A
Herbal Clinical Medicine III is the third of three courses which will provide a foundation of Chinese herbal medicine in relation to the health ailments listed below:

IV) BIOMEDICINE (BM)

38 CREDITS, 600 CLOCK HOURS

1) BM 500 Medical Terminology

Credit Hours: 1 Type of Credit:
Lecture Clock Hours: 15 Hrs.
Prerequisite: N/A Co-requisite: N/A
Students will learn general medical terminology, including basic Latin and Greek (prefixes and suffixes) to identify, define and communicate terms related to diagnosis, pathology and treatment for the major body systems. Proficiency will be developed through online lesson modules, tests, discussing board questions and written assignments.

2) BM 503.1 Anatomy & Physiology 1

NAVEL TO FEET: OB/GYN, andrology, sexual dysfunctions, lower GI, lower body vascular dysfunction
Misc.: Geriatrics, pediatrics
Special: Sleep disorders, diabetes

10) HB 556 Herbal Review and Synthesis*

Credit Hours: 4 Type of Credit:
Lecture Clock Hours: 60 Hrs
Prerequisite: HB 554.3 Co-requisite: N/A
This class is designed to consolidate the knowledge acquired in earlier herbal classes (OM 554.1 - OM 554.3) allowing the students to master diagnosis, formulation and modifications within Chinese herbal medicine. Students will learn to construct treatment plans for complicated, difficult, or unusual cases, while focusing on their individual strengths and weaknesses within Chinese Herbal Medicine.

11) HB 558 Herbal Classics*

Credit Hours: 2 Type of Credit:
Lecture Clock Hours: 30 Hrs
Prerequisite: HB 552.2 Co-requisite: N/A
Students will explore more in-depth knowledge of the classic works of Chinese herbal medicine. Special interest will be on the teachings of Neijing, Shen Nong Ben Cao Jing, Ming Yi Bie Lu, and Shan Han Lun.

Credit Hours: 4 Type of Credit:
Lecture Clock Hours: 60 Hrs.
Pre/Co-requisite: BM 500
Anatomy and Physiology I is the first course of two to introduce anatomy and physiology of the human body, from a systems-based biomedical perspective. Students will learn the structure and function of the skeletal, muscular, nervous, integumentary systems and sensory organs. The portion of the course will enhance the students' understanding of surface anatomy, in order to facilitate the study of point location.

3) BM 503.2 Anatomy & Physiology 2

Credit Hours: 4 Type of Credit:
Lecture Clock Hours: 60 Hrs.

Prerequisite: BM 503.1 Co-requisite: N/A
Anatomy and Physiology II is the second of two courses to introduce anatomy and physiology. The second course will focus on the students learning the structure and function of the cardiovascular, respiratory, gastrointestinal, genitourinary, endocrine, reproductive and immune systems.

4) BM 517.1 Western Pathophysiology 1

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs.

Prerequisite: BM 503.2 Co-requisite: N/A
Western Pathophysiology I is the first course of two discussing disease processes of the body. Students will do a comparison of normative and pathological states, including indications and symptomatology. The topics that will be covered include; health vs. disease states, inflammation, neoplasia, platelet disorders, red blood cell disorders and white blood cell disorders.

5) BM 517.2 Western Pathophysiology 2

Credit Hours: 2 Type of Credit:
Lecture Clock Hours: 30 Hrs.

Prerequisite: BM 517.1 Co-requisite: N/A

Western Pathophysiology II is the second course to discuss the disease processes of the body. The topics that will be covered include; the biology of infectious agents, infectious disease, HIV/AIDS and dermatology.

6) BM 522.1 Western Medical Screening

Credit Hours: 3 Type of Credit:
2 Lecture / 1 Lab Clock Hours: 60 Hrs.

Prerequisite: BM 503.2 Co-requisite: N/A

Western Medical Screening will be a course where students will learn Western medical techniques for physical examination, health screening and care management. Students will learn to conduct a Western physical examination that is aimed to aid them in the correct treatment of serious disorders. Additionally, students will be able to define

and discuss medico legal matters concerning their patients, including; patient confidentiality, consent, abandonment, negligence, assault and battery.

7) BM 522.2 Critical Signs, Symptoms and Intervention

Credit Hours: 1 Type of Credit:
Lecture Clock Hours: 15 Hrs

Prerequisite: N/A Co-requisite: N/A

This class is an introduction to the adequate treatment for emergency medicine where the students will be given the necessary knowledge to assess signs and symptoms from patients who are in critical need of care. Students will be given the insight on how to give treatment as emergency care, in the absence of medical personnel.

8) BM 523 CPR

Credit Hours: 0. Type of Credit:
Lab Clock Hours: 0 Hrs.

Prerequisite: N/A Co-requisite: N/A
Students are required to hold current certification in CPR, AED and First Aid to participate in clinic.

9) BM 528.1 Topics in Western Clinical Medicine 1

Credit Hours: 4 Type of Credit:
Lecture Clock Hours: 60 Hrs.

Prerequisite: BM 517.2 Co-requisite: N/A

Western Clinical Medicine I is the first course of three to introduce a foundation to biomedicine as it related to clinical practice, analysis and treatment strategies of specific health disorders, seen in Western medicine. Topics will include:

NECK AND ABOVE: Headache, visual disorders, throat and nasal obstruction, allergies, tinnitus, deafness, vertigo, sore throat, trigeminal neuralgia, Bell's palsy, hair loss, toothache

Misc.: musculoskeletal disorders, dermatology

Special: Autoimmune, cancer

**10) BM 528.2 Topics in Western Clinical
Medicine 2**

Credit Hours: 4 Type of Credit:
Lecture Clock Hours: 60 Hrs
Prerequisite: BM 528.1 Co-requisite: N/A
Western Clinical Medicine II is the second course of three to discuss the role of biomedicine in relation to clinical practice, analysis and treatment strategies for specific health disorders, seen within Western medicine. Here are the topics that will be covered in the second course:
NECK TO NAVEL: Cardiology, respiratory, liver/gallbladder disorders, upper GI
Misc.: Neurology, psychology, psychiatry
Special: Infectious disorders, obesity, eating disorders

**11) BM 528.3 Topics in Western Clinical
Medicine 3**

Credit Hours: 4 Type of Credit:
Lecture Clock Hours: 60 Hrs.
Prerequisite: BM 528.2 Co-requisite: N/A
Western Clinical Medicine II is the third course of three to discuss the role of biomedicine in relation to clinical practice, analysis and treatment strategies for specific health disorders, see within Western Medicine. Here are the topics that will be covered in the third course:
NAVEL TO FEET: OB/GYN, andrology, sexual dysfunctions, lower GI, lower body vascular dysfunction
Misc.: Geriatrics, pediatrics
Special: Sleep disorders, diabetes

12) BM 534 Pharmacology

Credit Hours: 3 Type of Credit:
Lecture Clock Hours: 45 Hrs
Prerequisite: N/A Co-requisite: N/A
Students will learn the rationale behind pharmacological intervention through the basic principles of pharmacology and toxicology in humans. There will be a clear focus on the use of drug informational resources, interacting with patients and

providers, recognizing adverse drug side effects, and drug abuse. Guest lecturers will introduce clinical issues that arise when herbal medicine is co-administered with Western medications, with a special focus on the risk of harmful interactions. In addition, the course will explore the phytochemistry of select substances and how this may impact dose delivery and product quality.

13) BM 546 Nutrition

Credit Hours: 2 Type of Credit:
Lecture Clock Hours: 30 Hrs.
Prerequisite: N/A Co-requisite: N/A
This Nutrition course provides students with a foundation for understanding Western nutritional and dietary principles. Students will be introduced to the clinical application of macro- and micro-nutrients, supplements, popular diets. Students will also analyze and examine the principles of promoting health, wellness and longevity through diet.

14) BM 547.1 Orthopedic Assessment 1

Credit Hours: 1.5 Type of Credit: 1
Lecture/0.5 Lab Clock Hours: 30 Hrs.
Prerequisite: CM 503.2 Co-requisite: N/A
Orthopedic Assessment I will introduce the examination, evaluation, and treatment of orthopedic disorders, as seen in Western Medicine, in conjunction with theory and diagnostic evaluation of musculoskeletal conditions.

15) BM 547.2 Orthopedic Assessment 2

Credit Hours: 1.5 Type of Credit: 1
Lecture/0.5 Lab Clock Hours: 30 Hrs.
Prerequisite: CM 547.1 Co-requisite: N/A
This course covers a more in-depth focus on the examination, evaluation, and treatment of orthopedic disorders. Please see the description of OM 547.1 for more information as this course is a continuation of material covered in the previous series.

V) PROFESSIONAL DEVELOPMENT (PD) 10 CREDITS, 150 CLOCK HOURS

1) PD 504 Introduction to Chinese

Language

Credit Hours: 1 Type of Credit:

Lecture Clock Hours: 15 Hrs.

Prerequisite: N/A Co-requisite: N/A

The Introduction to Chinese Language course is designed to teach students the entry level basics of Chinese pronunciation by using the Pinyin system. The course will focus on the 25 pin yin characters and the four tones. Students will learn how to pronounce Chinese herbs along with Traditional Chinese Medical terms and will have the ability to understand the basics of pronunciation. Using the dictionary, students will learn to count, speak simple phrases, recognize characters for numbers and to recognize basic medical vocabulary.

2) PD 510.1 Ethics in Health Care

Credit Hours: 1 Type of Credit:

Lecture Clock Hours: 15 Hrs.

Prerequisite: N/A Co-requisite: N/A

This course will introduce students to the basics of medical ethics, specifically pertaining to appropriate behavior within the therapeutic relationships. We will focus on teaching the NCCAOM Code of Ethics and the Illinois legal status governing Oriental medicine practice within the state.

3) PD 510.2 Foundations of Evidence-

Informed Practice

Credit Hours: 2 Type of Credit:

Lecture Clock Hours: 30 Hrs.

Prerequisite: N/A Co-requisite: N/A

This course will use a blended approach of classroom and online presentations alongside activities to introduce students to the basic principles of evidence-informed practice (EIP). EIP is an approach that integrates clinical findings, patient preferences, research and clinical experience into the process of health care delivery. Students will learn the strengths and limitations of EIP, and how to use them together to enhance clinical decision-making and patient outcomes.

4) PD 519 Interactive Skills

Credit Hours: 1 Type of Credit:

Lecture Clock Hours: 15 Hrs.

Prerequisite: N/A Co-requisite: N/A

This experiential course will emphasize the development of positive patient-practitioner interaction, through teaching best practices for listening and communication skills.

5) PD 538 Practice Management

Credit Hours: 4 Type of Credit:

Lecture Clock Hours: 60 Hrs.

Prerequisite: N/A Co-requisite: N/A

Practice Management provides students with the necessary knowledge and skills to open and manage a practice. Practice Management focuses on the process of managing the complete patient cycle beginning with building a clear presence in the marketplace, based on the practitioner's interest and skills, and through the cycle of services to patients. Included front-office functions.

The second half of this course focuses on planning and completing the tasks and information needed to go through the entrepreneurial start-up process. Students will complete a business plan for their proposed practice.

6) PD 557 Clinical Technology

Credit Hours: 1 Type of Credit:

Lecture Clock Hours: 15 Hrs.

Prerequisite: N/A Co-requisite: N/A

Students build on skills they have developed throughout the herbal program and learn the details of operating a working herbal dispensary. The first part of this course will cover Unified Practice and its use in typing out SOAP notes for use in clinic. It will guide students in How to Write Subjective, Objective, Assessment, and Plan parts of a SOAP note in the Unified Practice Software. The second part of this course will cover how Unified Practice is used to conduct telehealth visits with patients.

VI) CLINICAL STUDIES (CS) - ACUPUNCTURE TRACK 27 CREDITS, 750 CLOCK HOURS - HERBAL TRACK 31 CREDITS, 870 CLOCK HOURS

1) CS 511.1 Clinical Observation 1

Credit Hours: 1 Type of Credit:
Clinic Clock Hours: 30 Hrs.

Prerequisite: N/A Co-requisite: N/A

In the beginning of their clinical education, students are required to observe supervisors, senior interns, and graduates, caring for patients in the school's teaching clinics. Once they have become familiar with the operations of the clinic, observers are asked to assist with general clinical tasks.

Observation in later semesters may be completed at pre-approved outside clinical locations. Students may not observe other students who are at a lower level of study.

2) CS 511.2 Clinical Observation 2

Credit Hours: 1 Type of Credit:
Clinic Clock Hours: 30 Hrs.

Prerequisite: CS 511.1 Co-requisite: N/A

In continuation of their clinical education as observers, students are required to observe supervisors, senior interns, and graduates, caring for patients in the school's teaching clinics, as well as, perform some administrative tasks, such as scheduling and note taking. Once they have become familiar with the operations of the clinic, observers are asked to assist with general clinical tasks. Based on their competencies and level of education, observers at this level may be given various clinical responsibilities included, but not limited to, application of accessory techniques. Students may not observe other students who are at a lower level of study.

3) CS 511.3 Clinical Observation 3

Credit Hours: 1 Type of Credit:
Clinic Clock Hours: 30 Hrs.

Prerequisite: CS 511.2 Co-requisite: CS 511.3

As third semester observers in their clinical education, students are required to observe supervisors, senior interns, and graduates, caring for patients in the school's teaching clinics. Based on their competencies and level of education, observers at this level may be given various clinical responsibilities included, but not limited to, application of accessory techniques. Students may not observe other students who are at a lower level of study.

4) CS 511.4 Clinical Observation 4

Credit Hours: 1 Type of Credit:
Clinic Clock Hours: 30 Hrs.

Prerequisite: CS 511.3 Co-requisite: CS 511.2

In their 4th observation during their clinical education, students continue to be required to observe supervisors, senior interns, and graduates, caring for patients in the school's teaching clinics. At this level, students will be given the opportunity to locate acupuncture points on patients, already determined by upper classmates, interns and supervisors. Based on their competencies and level of education, observers at this level may be given various clinical responsibilities included, but not limited to, application of accessory techniques. Students may not observe other students who are at a lower level of study.

5) CS 511.5 Clinical Observation 5

Credit Hours: 1 Type of Credit:
Clinic Clock Hours: 30 Hrs.

Prerequisite: CS 511.4 Co-requisite: N/A

In the 5th clinical observation, students are required to know how to perform intakes, take SOAP notes and assist with treatment of each patient (No Needling at this level). Students may not observe other students who are at a lower level of study.

6) CS 520 Pre-Clinical Workshop

Credit Hours: 2 Type of Credit:
Lecture Clock Hours: 30 Hrs
Prerequisite: CS 511.2 Co-requisite: N/A

This course provides the students with the diagnostic acumen and communion skills necessary to begin a supervised Clinical Internship. A strong emphasis will be placed on patient interviewing alongside demonstrations which include; role-playing, modeling and simulation exercises. In addition, students will be trained in clinical procedures and protocols followed in the University clinical system. These protocols include charting, record-keeping, confidentiality procedures, requirements and crisis management. Completing the comprehensive written and practical examinations students will be able to begin their supervised Clinical Internships.

7) CS 530.1 Clinical Internship 1

Credit Hours: 4 Type of Credit:
Clinic Clock Hours: 120 Hrs.
Prerequisite: CS 520, CS 511.2, PD 519
Co-requisite: N/A

Clinical internships will take place under direct supervision of a licensed clinical faculty supervisor. Interns will perform patient interviews, assessment, treatment, and outcome evaluation in both the on-campus and off-site clinics. In their first Intern Level clinical rotation, students will follow a senior intern and assist them during each patient visit. Students are required to do at minimum one shift at an off-site clinic. Oriental medicine students are required to do a minimum of one clinical shift, equal to 60 hours, where they are participating in the practice of herbal medicine.

8) CS 530.2 Clinical Internship 2

Credit Hours: 4 Type of Credit:
Clinic Clock Hours: 120 Hrs.
Prerequisite: CS 530.1 Co-requisite: N/A

Clinical internships will take place under direct supervision of a licensed clinical faculty supervisor. Interns will now perform

patient interviews, assessment, treatment, and outcome evaluation in both the on-campus and off-site clinics. Students will also be required to attend a Telehealth clinic rotation time and perform Telehealth consultations. Students are required to do at minimum one shift at an off-site clinic. Oriental medicine students are required to do a minimum of one clinical shift, equal to 60 hours, where they are participating in the practice of herbal medicine.

9) CS 530.3 Clinical Internship 3

Credit Hours: 4 Type of Credit:
Clinic Clock Hours: 120 Hrs.
Prerequisite: CS 530.2 Co-requisite: N/A

Clinical internships will take place under direct supervision of a licensed clinical faculty supervisor. Students will also be required to attend a Telehealth clinic rotation time and perform Telehealth consultation, treatment and patient education. Oriental medicine students are required to do a minimum of one clinical shift, equal to 60 hours, where they are participating in the practice of herbal medicine.

10) CS 530.4 Clinical Internship 4

Credit Hours: 4 Type of Credit:
Clinic Clock Hours: 120 Hrs.
Prerequisite: CS 530.3 Co-requisite: N/A

Clinical internships will take place under direct supervision of a licensed clinical faculty supervisor. Interns will perform patient interviews, assessment, treatment, and outcome evaluation in both the on-campus and off-site clinics. Students are required to do at minimum one shift at an off-site clinic. Oriental medicine students are required to do a minimum of one clinical shift, equal to 60 hours, where they are participating in the practice of herbal medicine.

11) CS 531.1 Clinical Seminar 1

Credit Hours: 1 Type of Credit:
Lecture Clock Hours: 15 Hrs.
Prerequisite: N/A Co-requisite: N/A

Schedules of Program of Master of Acupuncture Course Offering by Academic Term
Year 1

Semester 1

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
BM 500	Medical Terminology	N/A	1			15
CM 501.1	Traditional Chinese Medicine & Diagnosis 1	N/A	5			75
AT 502.1	Acupuncture Point Location 1	N/A	2	1		60
BM 503.1	Anatomy & Physiology 1	N/A	4			60
PD 504	Introduction to Chinese Language	N/A	1			15
PD 557	Clinical Technology	N/A	1			15
CM 505	Qi Gong/Tai Chi	N/A		0.5		15
PD 510.1	Ethics in Health Care	N/A	1			15
Total Credits = 16.5			15	1.5	0	270

Semester 2

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
CM 501.2	Traditional Chinese Medicine & Diagnosis 2	CM 501.1	4			60
AT 502.2	Acupuncture Point Location 2	AT 502.1	2	1		60
BM 503.2	Anatomy & Physiology 2	BM 503.1	4			60
CS 511.1	Clinical Observation 1	N/A			1	30
AT 516	Medical Asepsis & Risk Management	N/A		0.5		15
CM 526	Tui Na	N/A		1		30
BM 522.2	Critical Signs, Symptoms & Intervention	N/A	1			15

Total Credits = 14.5	11	2.5	1	270
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Year 2

Semester 3

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
CS 511.2	Clinical Observation 2	CS 511.1			1	30
CS 511.3	Clinical Observation 3	CS 511.2			1	30
AT 512.1	Needling Techniques 1	AT 516	1	1.5		60
CM 501.3	Diagnostic Analysis in Chinese Medicine	CM 501.2	1			15
AT 514	Acupuncture Treatment Strategy	CM 501.2	3			45
BM 517.1	Western Pathophysiology 1	BM 503.2	3			45
PD 519	Interactive Skills	N/A	1			15
BM 547.1	Orthopedic Assessment 1	CM 503.2	1	0.5		30
Total Credits = 14.0			10	2	2	270

Semester 4

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
CS 511.4	Clinical Observation 4	CS 511.3			1	30
CS 511.5	Clinical Observation 5	CS 511.4			1	30
AT 512.2	Needling Techniques 2	AT 512.1	1	1.5		60
AT 515	Accessory Techniques	AT 512.2	1	1		45
BM 517.2	Western Pathophysiology 2	BM 517.1	2			30
CS 520	Pre-Clinical Workshop	CS 511.2	2			30
BM 522.1	Western Medical Screening	BM 503.2	2	1		60
BM 523	CPR	N/A				

BM 547.2	Orthopedic Assessment 2	CM 547.1	1	0.5		30
Total Credits = 15.0			9	4	2	315

Year 3

Semester 5

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
BM 534	Pharmacology	N/A	3			45
AT 525.1	Topics in Acupuncture Clinical Medicine 1	HB 501.2	3			45
BM 528.1	Topics in Western Clinical Medicine 1	BM 517.2	4			60
CS 530.1	Clinical Internship 1	CS 520, 511.2, PD 519			4	120
AT 532	Advanced Needling Techniques	AT 512.2		1		30
CS 531.1	Clinical Seminar 1	N/A	1			15
Total Credits = 16			11	1	4	315

Semester 6

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
AT 525.2	Topics in Acupuncture Clinical Medicine 2	AT 525.1	3			45
BM 528.2	Topics in Western Clinical Medicine 2	BM 528.1	4			60
CS 530.2	Clinical Internship 2	CS 530.1			4	120
CS 531.2	Clinical Seminar 2	CS 531.1	1			15
	<i>It is recommended to take an acupuncture elective in this term</i>					

CM 552.4	Topical Herbal Preparations (All students)	N/A	1.1			16
CM 539	Traditional Food Therapy	N/A	2			30
Total Credits = 15.1			11.1	0	4	286

Year 4

Semester 7

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
AT 525.3	Topics in Acupuncture Clinical Medicine 3	AT 525.2	3			45
BM 528.3	Topics in Western Clinical Medicine 3	BM 528.2	4			60
CS 530.3	Clinical Internship 3	CS 530.2			4	120
AT 536	Musculoskeletal Treatment	CM 501.2, AT 514, AT 512.1		1.5		45
CM 537	Classics - Nei Jing	N/A	2			30
BM 546	Nutrition	N/A	2			30
Total Credits = 16.5			11	1.5	4	330

Semester 8

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
PD 510.2	Foundations of Evidence-Informed Practice	N/A	2			30
CS 530.4	Clinical Internship 4	CS 530.3			4	120
PD 538	Practice Management	N/A	4			60
AT 542	Acupuncture Review & Synthesis	AT 525.3	2			30

CS 566	Clinical Internship Acupuncture (All students)	CS 530.4			2	60
RP 607	Clinical Research & Publication	PD 510.2	1			15
Total Credits = 15			9	0	6	315

Totals for Entire Program of Acupuncture = 122.6 Credits / 2,371.00 Clock Hours

*Schedules of Program of Master of Acupuncture with Chinese Herbal Medicine
Specialization Course Offering by Academic Term*

Year 1

Semester 1

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
BM 500	Medical Terminology	N/A	1			15
CM 501.1	Traditional Chinese Medicine & Diagnosis 1	N/A	5			75
AT 502.1	Acupuncture Point Location 1	N/A	2	1		60
BM 503.1	Anatomy & Physiology 1	N/A	4			60
PD 504	Introduction to Chinese Language	N/A	1			15
PD 557	Clinical Technology	N/A	1			15
CM 505	Qi Gong/Tai Chi	N/A		0.5		15
PD 510.1	Ethics in Health Care	N/A	1			15
HB 550.1	Materia Medica 1*	CM 501.1, CM501.2	3			45
Total Credits = 19.5			18	1.5	0	315

Semester 2

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
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CM 501.2	Traditional Chinese Medicine & diagnosis 2	CM 501.1	4			60
AT 502.2	Acupuncture Point Location 2	AT 502.1	2	1		60
BM 503.2	Anatomy & Physiology 2	BM 503.1	4			60
CS 511.1	Clinical Observation 1	N/A			1	30
AT 516	Medical Asepsis & Risk Management	N/A		0.5		15
CM 526	Tui Na	N/A		1		30
HB 550.2	Materia Medica 2*	CM 501.1, CM501.2	3			45
BM 522.2	Critical Signs, Symptoms & Intervention	N/A	1			15
Total Credits = 17.5			14	2.5	1	315

Year 2

Semester 3

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
CS 511.2	Clinical Observation 2	CS 511.1			1	30
CS 511.3	Clinical Observation 3	CS 511.2			1	30
AT 512.1	Needling Techniques 1	AT 516	1	1.5		60
CM 501.3	Diagnostic Analysis in Chinese Medicine	CM 501.2	1			15
AT 514	Acupuncture Treatment Strategy	CM 501.2	3			45
BM 517.1	Western Pathophysiology 1	BM 503.2	3			45
PD 519	Interactive Skills	N/A	1			15
BM 547.1	Orthopedic Assessment 1	CM 503.2	1	0.5		30
HB 550.3	Materia Medica 3*	CM 501.1, CM501.2	3			45

Total Credits = 17	13	2	2	315
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Semester 4

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
CS 511.4	Clinical Observation 4	CS 511.3			1	30
CS 511.5	Clinical Observation 5	CS 511.4			1	30
AT 512.2	Needling Techniques 2	AT 512.1	1	1.5		60
AT 515	Accessory Techniques	AT 512.2	1	1		45
BM 517.2	Western Pathophysiology 2	BM 517.1	2			30
CS 520	Pre-Clinical Workshop	CS 511.2	2			30
BM 522.1	Western Medical Screening	BM 503.2	2	1		60
BM 523	CPR	N/A				
BM 547.2	Orthopedic Assessment 2	CM 547.1	2			30
HB 552.1	Herbal Formulas & Strategies 1*	HB 550.1, HB 550.2, HB 550.3	3			45
Total Credits = 18			12.0	4	2	360

Year 3

Semester 5

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
BM 534	Pharmacology	N/A	3			45
AT 525.1	Topics in Acupuncture Clinical Medicine 1	HB 501.2	3			45
BM 528.1	Topics in Western Clinical Medicine 1	BM 517.2	4			60
CS 530.1	Clinical Internship 1	CS 520, 511.2, PD 519			4	120

AT 532	Advanced Needling Techniques	AT 512.2		1		30
CS 531.1	Clinical Seminar 1	N/A	1			15
HB 552.2	Herbal Formulas & Strategies 2*	HB 552.1	3			45
Total Credits = 19			14	1	4	360

Semester 6

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
AT 525.2	Topics in Acupuncture Clinical Medicine 2	AT 525.1	3			45
BM 528.2	Topics in Western Clinical Medicine 2	BM 528.1	4			60
CS 530.2	Clinical Internship 2	CS 530.1			4	120
CS 531.2	Clinical Seminar 2	CS 531.1	1			15
CM 552.4	Topical Herbal Preparations (All students)	N/A	1.1			16
CM 539	Traditional Food Therapy	N/A	2			30
HB 552.3	Herbal Formulas & Strategies 3*	HB 552.2	3			45
HB 554.1	Topics in Herbal Clinic Medicine 1*	HB 552.2	3			45
Total Credits = 21.1			17.1	0	4	376

Year 4

Semester 7

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
AT 525.3	Topics in Acupuncture Clinical Medicine 3	AT 525.2	3			45

BM 528.3	Topics in Western Clinical Medicine 3	BM 528.2	4			60
CS 530.3	Clinical Internship 3	CS 530.2			4	120
AT 536	Musculoskeletal Treatment	CM 501.2, AT 514, AT 512.1		1.5		45
CM 537	Classics - Nei Jing	N/A	2			30
BM 546	Nutrition	N/A	2			30
HB 554.2	Topics in Herbal Clinic Medicine 2*	HB 554.1	3			45
Total Credits = 22.5			14	1.5	4	375

Semester 8

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
PD 510.2	Foundations of Evidence-Informed Practice	N/A	2			30
CS 530.4	Clinical Internship 4	CS 530.3			4	120
PD 538	Practice Management	N/A	4			60
AT 542	Acupuncture Review & Synthesis	AT 525.3	2			30
CS 566	Clinical Internship Acupuncture (All students)	CS 530.4			2	60
HB 554.3	Topics in Herbal Clinic Medicine 3*	HB 554.2	3			45
RP 607	Clinical Research & Publication	PD 510.2	1			15
Total Credits = 18			12	0	6	360

Year 5

Semester 9

Course Number	Title	Prerequisite	Lecture Credits	Lab Credits	Clinic Credits	Clock Hours
HB 556	Herbal Review & Synthesis*	HB 554.3	4			60
HB 558	Herbal Classics*	HB 552.2	2			30
CS 576	Clinical Internship Oriental Medicine*	HB 554.2			4	120
Total Credits = 10			6	0	4	210

Totals for Entire Program of Acupuncture and Chinese Herbal Medicine = 159.6 Credits / 2,986.00 Clock Hours

State Licensing Examinations

Master of Acupuncture with Chinese herbal medicine specialization and Master of Acupuncture

The NCCAOM acupuncture exam is used by many states including New York and Illinois, as a part of their licensing requirements. Contact the Director of Administration/Registrar's office to obtain specific information about all state licensure requirements.

Only graduates from schools approved by the California Acupuncture board can sit for this exam. As of January 2017, only graduates of colleges that have applied for ACAHM accreditation will be eligible to sit for the CALE

As we best understand it at this time, we believe that the educational material and hours offered at the Chicago College of Oriental Medicine's Master of Acupuncture with Chinese herbal medicine specialization and Master of Acupuncture curricula meets or exceeds the requirements to obtain a license in these states: Alaska, Arizona, Arkansas, Colorado, Connecticut, Delaware, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, New Hampshire, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Utah, Vermont, Virginia, West Virginia, Wisconsin, Wyoming and Washington DC. Though, there may be some other forms of education that are state specific or there may be other factors that are not relevant to an educational institution.

We might not meet the requirements in Washington, New York, Nevada, Florida, or California.

There are currently no licensing laws in Alabama, Oklahoma, or South Dakota, so our education does not apply there.

For current approval information or for exact licensing and testing requirements in any state, please contact the college's Director of Administration/Registrar.

Personnel Directory

Administrative Leadership

Dr. Frank Yurasek, Ph.D, L. Ac.

President
Ph.D., Guangzhou University of TCM
M.S. OM, Midwest College of Oriental Medicine
M.A. Literature, University of Notre Dame

Yili Guo

Vice President
Bachelor's degree in civil engineering
Shangdong Architecture University

Academic Leadership

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Chief Academic Officer
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M.S. University of Cumberland – Information Systems
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Director of Financial Aid/Safety, Security and Cleary
Act/Title IX
B.A. Lake Forest College

Kopteros, Michelle

Librarian
B.L.A. University of Maine – Liberal Studies
M.L.I.S. Dominican University – Library & Information
Sciences

Kumi, Roney

Designated School Official (DSO)

Padilla, Jaqueline

Receptionist

Prajapati, Bhavinkumar

IT Administrator
A.A.S Jetking – Hardware & Networking Professional
Certificate Informatics Institute – Web Page Designing

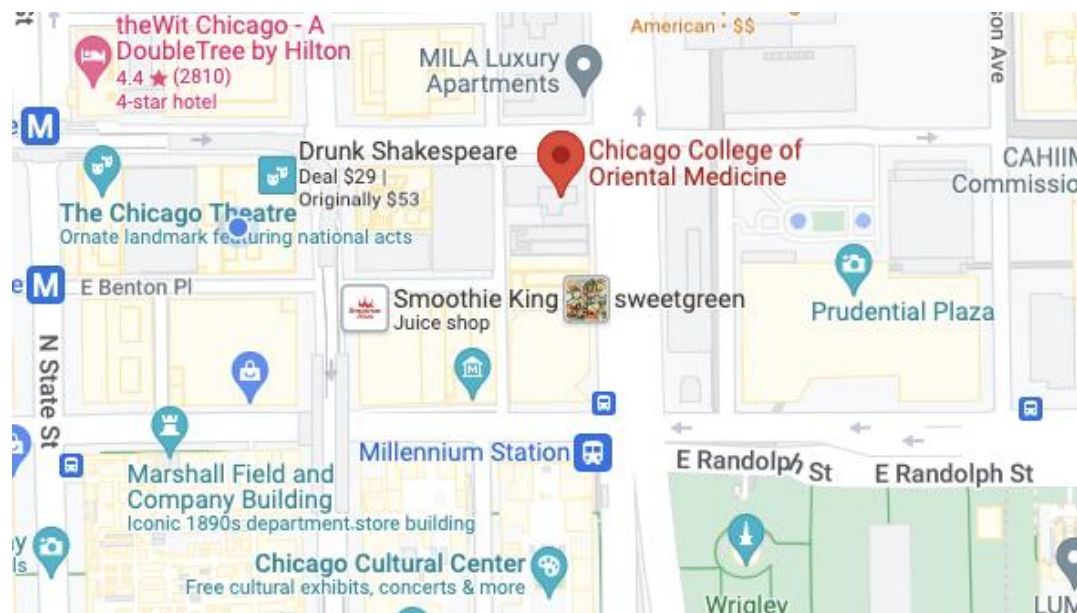
Syed, Faizuddin Misbah

Administration Manager / Information System
Management
A.A.S Taylor Business Institute – EET
B.S. Osmania University
M.S. University of Cumberland – Information Systems
Security

Yang, Bo

Admissions Counselor/Student Advocate

Map and Directions



180 North Michigan Avenue, Suite 1919, Chicago, Illinois 60601

Directions

- NOTE: Parts of East South Water Street may be closed at certain times or days, please confirm traffic and/or alternate directions.]
- For all directions, the Chicago College of Oriental Medicine will be on the RIGHT, just south of the intersection of Michigan and East Lake Street.
- Please note that CCOM's discounted parking is NOT adjacent to the school; please check for appropriate directions to parking facilities or from public transportation.

From the North

- Take I90E/I94E towards Chicago, exit at East Ohio Drive straight to Michigan Ave., turn RIGHT on North Michigan Ave.
- Take South Lake Shore Drive (US-41 South). Exit toward Randolph Street. Then continue on E Randolph St. turn RIGHT onto N Columbus Dr and LEFT onto East South Water Street. Keep RIGHT to stay on East South Water, then turn LEFT to N Michigan Ave.

From the West

Take I-290E towards Chicago, exit at Ida B. Wells Drive (formerly Congress Parkway), Turn LEFT onto S Columbus Dr. Turn LEFT onto East South Water Street. Turn LEFT onto N Michigan Ave.

From the South

Take I90W/I94W or I-55N toward Chicago. Take the US-41 N/Lake Shore Drive exit. Use the LEFT 2 lanes to turn onto E Monroe St. Turn RIGHT onto S Columbus Dr. Turn LEFT onto East South Water Street. Keep RIGHT to stay on East South Water Street. Turn LEFT onto N Michigan Avenue. CCOM will be on the RIGHT. Take North Lake Shore Drive, exit at West Randolph St., turn RIGHT on Michigan Ave. and LEFT on Lake St.

Parking

CCOM has agreements with two local parking facilities to provide discounted parking. In order to receive the discount rate, you must bring your parking ticket to the CCOM clinic reception desk, where a discount sticker for the appropriate parking ramp will be applied to your ticket.

Discounted parking is available at:

- Wabash-Randolph Self Park (20 East Randolph Street), which may be accessed from either Wabash Avenue or Randolph Street, or the
- Self Park located at 60 East Lake Street.